

**Dear Exhibitors,**

On behalf of the Organizing Committee, we welcome you to the **12<sup>th</sup> Bangkok Refrigeration, Heating, Ventilation, and Air-Conditioning 2019 (Bangkok RHVAC 2019) & The 8<sup>th</sup> Bangkok Electric and Electronics 2019 (Bangkok E&E 2019).**

This exhibitor's manual is provided with the purpose to assist your company in preparing for your participation in the **Bangkok RHVAC 2019 & Bangkok E&E 2019.**

Please read this manual carefully and thoroughly to ensure that all relevant matters are processed properly and therefore, make your participation in this event a memorable one. Please also note the deadline and return forms to the contact numbers promptly.

Should you have any queries, please contact the responsible persons, whose name and contact number are provided in this manual, for assistance.

Thank you for your cooperation

Department of International Trade Promotion  
Ministry of Commerce, Royal Thai Government

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## A. General Information

### A1. Fair Name

The 12<sup>th</sup> Bangkok Refrigeration, Heating, Ventilation, and Air-Conditioning 2019 (Bangkok RHVAC 2019) & The 8<sup>th</sup> Bangkok Electric and Electronics 2019 (Bangkok E&E 2019) :  
**Bangkok RHVAC 2019 & Bangkok E&E 2019**

### A2. Venue

Bangkok International Trade & Exhibition Centre (BITEC), Hall 98 - 100  
 Address: 88 Thepparat Road (Km. 1), Bangna Tai, Prakanong, Bangkok 10260 Thailand  
 Tel. +66 2726 1999 Fax. +66 2726 1947

### A3. Fair Duration

Wednesday 25<sup>th</sup> - Saturday 28<sup>th</sup> September 2019 (4 Days) 10.00 - 18.00 hrs.

- Trade Days : Wednesday 25<sup>th</sup> - Friday 27<sup>th</sup> September 2019
- Public Day : Saturday 28<sup>th</sup> September 2019

### A4. Organizer

Department of International Trade Promotion, Ministry of Commerce, Thailand  
 563 Nonthaburi Road, Bangkrasor, Nonthaburi 11000 Thailand  
 Tel: +66 2507 8374 to 8 Email: rhvac@ditp.go.th, bee@ditp.go.th  
 Fax: +66 2547 4282 Website: www.thaitradefair.com, www.bangkok-rhvac.com,  
 www.bangkok-electricfair.com

### A5. Co-organizer

- Air Conditioning and Refrigeration Industry Club, The Federation of Thai Industries  
 60 New Rachadapisek Road, Klongtoey, Bangkok 10110 Thailand  
 Tel: +66 92 424 0066  
 Fax: +66 2345 1268  
 E-mail: sales@bangkokrhvac.com
- The Electrical, Electronics, Telecommunications and Allied Industries Club,  
 The Federation of Thai Industries  
 60 New Rachadapisek Road, Klongtoey, Bangkok 10110 Thailand  
 Tel: +66 86 374 2522, +66 81 354 7330  
 Email: ftieeaic@gmail.com

## A6. Supporters

- Thai Refrigeration Association
- Air Conditioning Engineering Association of Thailand
- Thai Industrial Standards Institute, Ministry of Industry
- Department of Industrial Promotion, Ministry of Industry
- Electricity Generating Authority of Thailand
- Electrical and Electronics Institute
- ASHRAE Thailand Chapter

## A7. Products Categories

### ***Bangkok RHVAC***

- Air-Conditioning (Manufacturer)
- Refrigeration-Contracting
- Refrigeration-Equipment
- Ventilation & Heating
- Tools & Equipment
- Parts/Materials
- Others

### ***Bangkok E&E***

- Home Appliances/Audio and Visual Appliances
- Industrial/Power Supply
- Parts/Accessories
- IT and OA
- Lighting & Equipment
- Others and Service

## A8. Special Activities

Activities	Date and Time	Venue
• Opening Ceremony	25 September 2019 10.00 hr.	In front of Hall 98 (Sukhumvit Road)
• Exhibition ONE STOP SOLUTIONS	25-28 September 2019 10.00 - 18.00 hrs.	Hall 100
• Seminar	25-28 September 2019 10.00 - 18.00 hrs.	Amber 1 – 3 and NILE 3 - 4
• Business Presentation	25-28 September 2019 10.00 - 18.00 hrs.	Business Lounge Hall 100

## A9. Visitor Admission

- Trade Days: Wednesday 25<sup>th</sup> - Friday 27<sup>th</sup> September 2019 (3 Days) 10.00 - 18.00 hrs.

Registration with no admission fee for professionals, businessmen, inviting guests a relevant domestic and international persons. Exhibitors and visitors can register at [www.bangkok-rhvac.com](http://www.bangkok-rhvac.com), [www.bangkok-electricsfair.com](http://www.bangkok-electricsfair.com), [www.thaitradefair.com](http://www.thaitradefair.com) or by walk-in registration.

**Remarks:** *Children below 15 years old are not allowed in the exhibition hall during trade days. Wearing of shorts above the knee, slippers and inappropriate attires are not allowed during trade days.*

- Public Day: Saturday 28<sup>th</sup> September 2019 (10.00 – 18.00 hrs.)  
Open for public and no registration needed.
- No photography, video shooting or sound recording is allowed in the fair without prior permission from the organizer. Unauthorized photo/video shooting at the venue is prohibited.

## A10. Official Contractor

Description	Company and Address	Contact
Official Contractor - Standard Booth - Booth Decoration - Special Booth Approval	<b>XCON Co., Ltd.</b> 92,94,96 Vibhavadee Rangsit Road, Dindaeng, Bangkok 10400 Thailand Tel : +66 2 275 5260 to 2 +66 2 275 5321 to 3 Fax : +66 2 277 6075, +66 2 691 8873 Website : <a href="http://www.xcon.co.th">www.xcon.co.th</a>	<b>Project Manager</b> • Ms. Pitiporn Supawatcharasereekul Ext. 304 <a href="mailto:pitiporn@xcon.co.th">pitiporn@xcon.co.th</a>  <b>Standard booth and Decoration equipment</b> • Mr. Phuminan Laoharanu Ext. 202 <a href="mailto:phuminan @xcon.co.th">phuminan @xcon.co.th</a> • Ms. Rachata Kliangkaeo Ext. 203 <a href="mailto:rachata@xcon.co.th">rachata@xcon.co.th</a> <b>Raw Space</b> • Mr. Thanathon Sudchawong Ext. 215,216 <a href="mailto:rhvac-design@xcon.co.th">rhvac-design@xcon.co.th</a>

Description	Company and Address	Contact
Electrical Utilities and Equipment	<b>A Plus Utility Management Co., Ltd.</b> 50/259 Moo 9 Changwattana Road, Bangpood, Pakkred District, Nonthaburi 11120 Thailand Tel : +66 2 503 4579 to 83 Fax: +66 2 503 4577 to 84 Website: www.aplusutility.com	• Ms. Phiangrudee Srinamuang info@aplusutility.com
Other Service - Telephone & Internet Service - Cleaning - Flower & Tree	<b>Bangkok International Trade &amp; Exhibition Centre (BITEC)</b> 88 Thepparat Road Km.1, Bangna Tai,Bangkok 10260 Thailand Tel: +66 2726 1999 ext.7517 Fax: +66 2726 1946 ext.7514 Website: www.bitec.co.th www.bitec.onlineorder.com	• Ms. Nednapa nednapa.l@bhirajburi.co.th
Security Service	<b>EXSS Security Guard Co., Ltd.</b> 50/1211 Room C203 Moo.9 Bangpood, Pakkred, Nonthaburi 11120 Tel: +66 2038 9617	• Mr. Jakkapan jakkapan.c@th-exss.com

## A11. In-Hall Operation Schedule

### Construction Period

Date	Time	The person concerned
23 September 2019	13.00 - 16.00 hrs.	• Oversize Equipment and Products
	13.00 - 24.00 hrs.	• Unofficial Stand Contractor
24 September 2019	00.01 - 24.00 hrs.	• Unofficial Stand Contractor
	15.00 - 24.00 hrs.	• Exhibitors (Standard Booth)
25 September 2019	00.01 - 08.00 hrs.	• Unofficial Stand Contractor

### Exhibition Period/Start-End Schedule

Date	Round	Time
25 September 2019	1	08.00 - 09.30 hrs.
	2	18.00 - 19.00 hrs.
26 - 27 September 2019	1	08.00 - 09.30 hrs.
	2	18.00 - 19.00 hrs.
28 September 2019	1	08.00 - 09.30 hrs.
	2	18.00 - 24.00 hrs.

### Dismantling

Date	Time	Remark
28 September 2019	18.00 - 20.00 hrs.	• Move Out all exhibit items
	18.00 - 24.00 hrs.	• Move-out Unofficial Stand Contractor
92 September 2019	00.00 - 14.00 hrs.	• Oversize Equipment and Products • Unofficial Stand Contractor

### Notes:

1. Official Freight forwarders must be applied when oversize equipment are moved in the exhibition hall. Please see contact detail of official freight forwarder at A10.
2. All stand construction must be finished within 08.00 hrs. of 25th September 2019.
3. It is not allowed to tear down the booth construction before 18.00 hrs. on 28th September 2019. Tear down must be planned to fit with the schedule of the organizer.
4. **The organizer will not be responsible for any damage to the exhibit/decoration that remain in the hall.** And in case exhibitor dismantle or remove any exhibit over the allocated time that is above mentioned, the exhibitor will be charged with the overtime fee according to the BITEC condition.

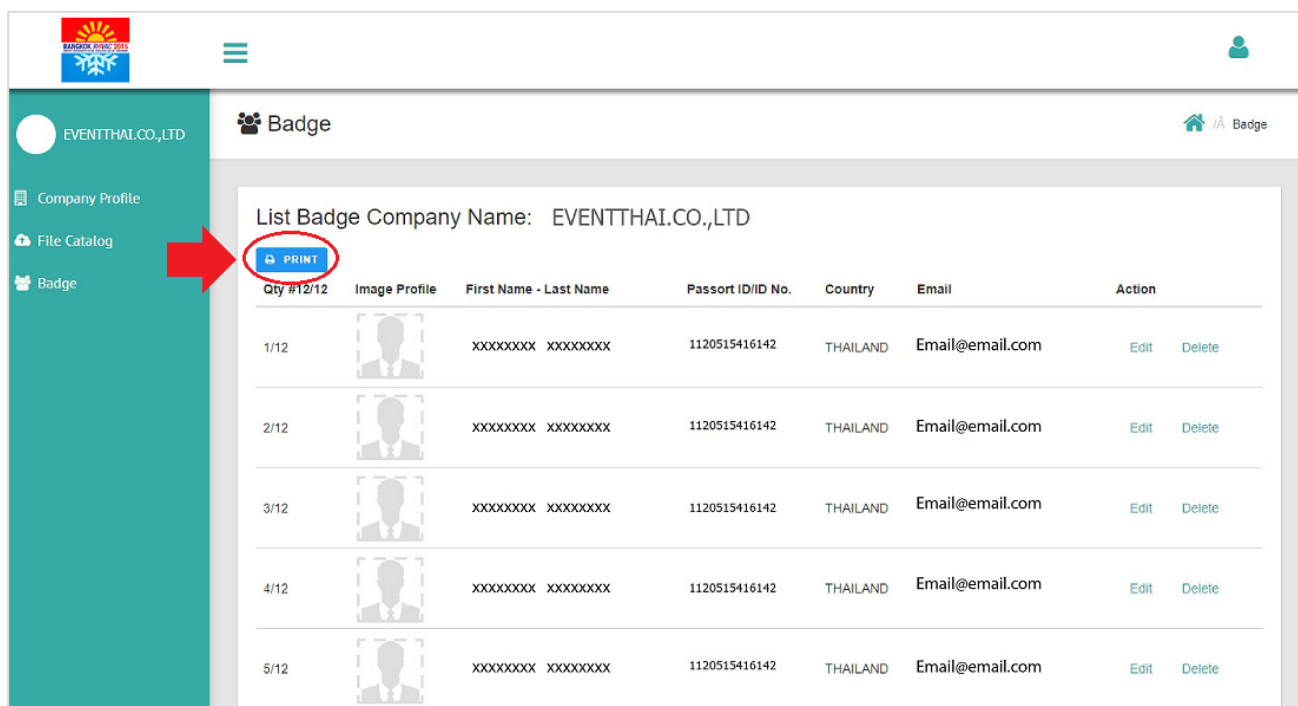
## A12. Exhibitor Badges

Please be inform for The Bangkok RHVAC 2019 / Bangkok Electric & Electronics 2019, all exhibitors have to register for exhibitor's badge ONLINE only. (Available from June 1, 2019).

**Exhibitors are entitled to receive 4 exhibitor badges per booth.**

### Online Badge Registration Step

1. Login to exhibitor's badge management system with your username & password.  
**\*\*You will be received username & password through contact email which applied.**
2. Fill out all member information in English as below :  
Individual Email / First name / Last name / Country.
3. Print confirmation page to show upon day of receiving the badges.



Qty #12/12	Image Profile	First Name - Last Name	Passort ID/ID No.	Country	Email	Action
1/12		XXXXXXXX XXXXXXXX	1120515416142	THAILAND	Email@email.com	Edit Delete
2/12		XXXXXXXX XXXXXXXX	1120515416142	THAILAND	Email@email.com	Edit Delete
3/12		XXXXXXXX XXXXXXXX	1120515416142	THAILAND	Email@email.com	Edit Delete
4/12		XXXXXXXX XXXXXXXX	1120515416142	THAILAND	Email@email.com	Edit Delete
5/12		XXXXXXXX XXXXXXXX	1120515416142	THAILAND	Email@email.com	Edit Delete

**\*\* Sample exhibitor badge request form\*\***

7/14/2017

**Bangkok RHVAC 2017**

List Badge Company Name: EVENTTHAI.CO.,LTD

Qty #12/12	Image Profile	First Name - Last Name	Passort ID/ID No.	Country	Email	Action
1/12		XXXXXXXX XXXXXXXX	1120515416142	THAILAND	email@email.com	Edit (edit_badge.php?tid=1456) Delete (cancel.php?tid=1456)
2/12		XXXXXXXX XXXXXXXX	1120515416142	THAILAND	email@email.com	Edit (edit_badge.php?tid=1460) Delete (cancel.php?tid=1460)
3/12		XXXXXXXX XXXXXXXX	1120515416142	THAILAND	email@email.com	Edit (edit_badge.php?tid=1462) Delete (cancel.php?tid=1462)
4/12		XXXXXXXX XXXXXXXX	1120515416142	THAILAND	email@email.com	Edit (edit_badge.php?tid=1464) Delete (cancel.php?tid=1464)
5/12		XXXXXXXX XXXXXXXX	1120515416142	THAILAND	email@email.com	Edit (edit_badge.php?tid=1465) Delete (cancel.php?tid=1465)
6/12		XXXXXXXX XXXXXXXX	1120515416142	THAILAND	email@email.com	Edit (edit_badge.php?tid=1466) Delete (cancel.php?tid=1466)

**\*\*Show printed exhibitor member list at exhibitor service counter to get the badges\*\***

4. Exhibitors are able to change or edit information online **until September 9, 2019**

- Registration date : On or before September 9, 2019
- Badge receiving date : September 23 - 24, 2019 at Exhibitor service counter in front of Hall 99, BITEC 08:30-20:00

**Contact : Exhibitor's Badge Registration**

support@eventthai.com

Tel. +66 2115 4050

**A13. Contractor Badges**




1. Exhibitor and unofficial stand contractor for raw space can claim the badges upon the organizer's approval and submission of the cashier 's cheque
2. Contractor badges can be claimed at the loading area on 23<sup>th</sup> September 2019 at 13.00 - 23.00, 24<sup>th</sup> September 2019 at 08.30- 24.00 and 25<sup>th</sup> September 2019 at 00.01 – 08.00
3. Contractor badges are not allowed to be used during show day, contractor badges can only be used on construction period.

**A14. Services and Facilities**

Services	Location	Date	Details of services
1. Organizer Office	Boardroom 1 In front of Hall 98 (Sukhumvit Road)	23-28 Sep 2019 09.00-18.00	• Contact Department of International Trade Promotion (DITP)
2. Official Contractor Office	Hall 99	23-24 Sep 2019 08.30-20.00 25-28 Sep 2019 08.30-18.00 29 Sep 2019 09.00-14.00	• Contact and cooperate for space and overall of the show • Contact for stand construction, Furniture, Lighting utilities and Equipment, Cleaning and Securities services • Collecting exhibitor badge • Contact and cooperate for problem solving
3. Registration	In front of Hall 98 (Sukhumvit Road) Hall 100	25-28 Sep 2019 10.00-17.30	• Registration for Buyers

Services	Location	Date	Details of services
4. Information Counter	In front of Hall 98 Hall 100	25-28 Sep 2019 09.30-18.00	<ul style="list-style-type: none"> <li>• Provide details of the fair</li> </ul>
5. Business Lounge	Hall 100	25-28 Sep 2019 10.00-18.00	<ul style="list-style-type: none"> <li>• Provide for Trade Mission &amp; Overseas Visitor</li> <li>• Trade inquiry services</li> </ul>
6. Press Center	In front of Hall 98	25-28 Sep 2019 10.00-18.00	<ul style="list-style-type: none"> <li>• Hospitality services for Press</li> <li>• Provide fair information for Press (Promotional material of exhibitors can be placed in this center)</li> </ul>
7. Business Center	In front of Hall 98	25-28 Sep 2019 10.00-18.00	<ul style="list-style-type: none"> <li>• Tel &amp; Fax Local and IDD communication</li> <li>• Photocopying</li> </ul>
8. Wireless broadband internet	Business Center In front of Hall 98	25-28 Sep 2019 10.00-18.00	<ul style="list-style-type: none"> <li>• Wi-Fi TOT Hotspot is wireless broadband internet by purchasing the prepaid card (Scratched card) or e-online</li> </ul>
9. Public Telephone	In front of Hall 104, B1 floor	25-28 Sep 2019	<ul style="list-style-type: none"> <li>• Coin and TOT card telephone for local and international calls</li> </ul>
10. ATM Machines	In front of Hall 98 (Sukhumvit Road)	25-28 Sep 2019	<ul style="list-style-type: none"> <li>• ATM Services</li> </ul>
11. Taxi Meter Service	Door Entrance In Front of Hall 101	25-28 Sep 2019 10.00-19.00	<ul style="list-style-type: none"> <li>• Taxi meter service</li> </ul>
12. Praying Room	B1 Under the Red Escalator	25-28 Sep 2019 10.00-18.00	<ul style="list-style-type: none"> <li>• For the Islamic Pray</li> </ul>
13. First Aid	In front of Hall 98 (Sukhumvit Road)	23-29 Sep 2019 10.00-18.00	<ul style="list-style-type: none"> <li>• Provide the primary aids</li> </ul>
14. Food and Beverage	Fahrenheit Food Connexion Food Yard	25-28 Sep 2019 10.00-18.00	<ul style="list-style-type: none"> <li>• International Buffet</li> <li>• International Food</li> </ul>
15. Luggage Room	In front of Hall 98 (Sukhumvit Road)	25-28 Sep 2019 10.00-18.00	<ul style="list-style-type: none"> <li>• Luggage Deposit Room for overseas buyer</li> </ul>

## A15. Official Hotel

Hotel	Room Type	Rate (THB)	
		Single	Twin
 <p>Address : Ratchathewi Rd., Bkk 10400  Website : <a href="http://www.centarahotelsresorts.com">www.centarahotelsresorts.com</a>  E-mail : <a href="mailto:jirayutro@chr.co.th">jirayutro@chr.co.th</a>  Tel. : (66) 2625 1234  Fax. : (66) 2625 1235  Sale : Khun Jirayut</p>	Superior (Nett + BF)	THB 3,200	THB 3,400
 <p>Address : 889 Rama 1 Rd., Pathumwan  Website : <a href="http://www.holidayinnexpress.com">www.holidayinnexpress.com</a>  E-mail : <a href="mailto:nattawat.suwannapong@ihg.com">nattawat.suwannapong@ihg.com</a>  Tel. : (66) 2217 7407  Fax. : (66) 2217 7477  Sale : Khun Nattawat</p>	Premier (Nett + BF)	THB 2,450	THB 2,450
 <p>Address : Sukhumvit 18 Rd ., Bkk 10110  Website : <a href="http://www.winsorsuiteshotel.com">www.winsorsuiteshotel.com</a>  E-mail : <a href="mailto:marketing@winsorsuiteshotel.com">marketing@winsorsuiteshotel.com</a>  Tel. : +66 2262 1234  Fax. : +66 2262 1522  Sale : Khun Jirapa</p>	Windsor S (Nett + BF)	THB 2,700	THB 3,000

## A16. Shuttle Bus

NO.	HOTEL	HOTEL TO BITEC								BITEC TO HOTEL			
		ON SEPTEMBER 25, 2019				ON SEPTEMBER 26 - 28, 2019				ON SEPTEMBER 25 - 28, 2019			
		1 <sup>st</sup>	2 <sup>nd</sup>	3 <sup>rd</sup>	4 <sup>th</sup>	1 <sup>st</sup>	2 <sup>nd</sup>	3 <sup>rd</sup>	4 <sup>th</sup>	1 <sup>st</sup>	2 <sup>nd</sup>	3 <sup>rd</sup>	4 <sup>th</sup>
1	CENTARA WATERGATE PAVILLION	8:30	9:00	9:30	10:00	9:00	9:30	10:00	11:00	15:00	16:00	17:00	18:00
2	HOLIDAY INN EXPRESS SIAM	8:30	9:00	9:30	10:00	9:00	9:30	10:00	11:00	15:00	16:00	17:00	18:00
3	WINDSOR SUITES	8:30	9:00	9:30	10:00	9:00	9:30	10:00	11:00	15:00	16:00	17:00	18:00

**Remark :** After The End Of The 4<sup>th</sup> Trip, Shuttle Bus To BITEC Will Be Leaving Every Hour Until 12.00

## A17. Letter of Confirmation for Custom Purpose

When foreign exhibitors bring products/exhibits to Thailand, they or their freight forwarders need two letters of confirmation from the organizer to show the customs clearance's officers. In order to obtain these letters, *Please fill in **Form SF-2** and fax it to Office of the Trade Fair Activities within **15 July 2019**.*

## A18. Customs

The following explanations are concerned customs of exhibition goods:

- Permanent importation of catalogues or brochures (Other give away)

With reference to the import regulation, the above mentioned commodities are subject to duty / tax in Thailand, even if catalogues or brochures are sent back after exhibition.

The Total Duty V.A.T. amount will be roughly 50% of the CIF value. However, be advised that there will be a minimum value considered. All other give away items are anyway subject to Duty and Tax with no exception.

- Temporary Importation

For all goods which will be sent back after the exhibition, goods imported under this mode must not be sold, given away or destroyed without first receiving permission from H.M. Customs of Thailand.

- Import License

Please be aware that some of your exhibition materials might require an import license, even if imported on temporary basis.

Note: For further information, please address your inquiry to your freight forwarder agents or contact our Official Freight Forwarder.

## **A19. ATA Carnet**

Now Thailand is a member of ATA Carnet. Your company can bring products to exhibit at the fair and bring them back without paying any import tax cash guarantee in Thailand.

For detailed procedures and information, please consult the concerned associations in your countries. In Thailand, kindly contact:

### **Office of ATA Carnet and Laws, Board of Trade of Thailand**

150 Rajabhopit Road, Bangkok 10200

Tel: +66 2622 1860 to 76

Fax: +66 2225 3372

## **B. Rule & Regulations**

### **B1. Participation Rights and Allocation of Exhibition Spaces**

1.1 The organizer may allocate the exhibition space in any manner as they deem fit but will take into account such factors as the order of application and number of booths, and the nature of exhibits, etc.

1.2 Exhibition space is licensed to the exhibitor only. The exhibitor must not sub-license the exhibition space allocated to it, either wholly or in part to others.

1.3 Products or services not included in the application document cannot be exhibited. The organizer has the right to remove non-approved exhibits at the cost of the exhibitor.

1.4 Exhibitors can only sell their products within their own stands.

1.5 Exhibitors must assign at least one personnel to attend to the stand at all times.

1.6 Personnel attending the booth must be able to communicate with foreign buyers for negotiation purposes. (Please provide at least one English speaking personnel to attend to your booth)

1.7 In case your display of stand decoration is inflammable e.g. incense, candles or paper that can catch fire easily, you must take full caution and responsibility before you leave your stand everyday.

## **B2. Standard Stand Decoration**

Exhibitors have to use a standard booth package. Nevertheless, all exhibitors must comply with the regulations of stand construction and decoration below.

### **2.1 Standard booth (3 m. x 3 m. = 9 sq. m.) comprises of**

- Needle punch carpet 9 sq. m.
- White Panel System Partition (2.5 m.-H.)
- Exhibitor's name and booth number
- 1 no. of 2 Levels Display Stand 1000 x 600 x 1000 mm.
- 1 no. of Lockable Cabinet (SYX008)
- 1 no. of Square Table 700 x 700 x 750 mm. (TAX002)
- 2 nos. of Grey Chair (CHX001)
- 1 no. of Waste Basket
- 3 nos. of Spotlight 100w.
- 1 no. of 5Amp 220V Socket Outlet (not for lighting)

### Regulations concerning the use of standard booth include:

- It is prohibited to alter, paint, nail, or screw any part of the booth's panels.
- Otherwise, exhibitors must be responsible for the damages and charges occurred.
- Exhibitors have to inspect the quality of stand/decoration equipment/furniture and electrical equipment before using them. If there are any defect or missing parts, please inform the show manager for changes, otherwise, it is the exhibitors' own responsibility in case of any damage of their exhibits/products.
- If any exhibitor would like to change position or any electrical equipment in the standard booth, contact directly **A Plus Utility Management Co.,Ltd. before 15 September 2019**. Otherwise, the exhibitor will be charged for electrical equipment relocation. It is not permitted to change the position of any electrical equipment without informing the official contractor. In case of changing of position of electrical plan on site (**23-28 September**) the exhibitor should pay THB 200 not include VAT for each changes.
- If exhibitors do not like to obtain any item in the standard booth package, they must apprehend that the cost of the package will not change and there will be no compensation by other equipment.
- It is not permitted to place construction items, advertisement material and any materials along the walkway or outside allocated space.
- It is not permitted to use any wire to secure booth structures to the floor or walls, and hang any materials with electrical conduit or fire extinguisher of the exhibition hall.

### 2.2 Special Stand Construction (Exhibitor's own construction)

1. Exhibitors who apply for raw space only may hire the official contractor or other contractors to build a special stand. In any case, they must comply with the following regulations.

Fill in **Form 1** and return within **5 August 2019**

2. Submit detailed drawings of elevations, layout, electrical plan and perspective with dimensions of the stand including materials used to **XCON CO., LTD.** at [rhvac-design@xcon.co.th](mailto:rhvac-design@xcon.co.th) for approval within **5 August 2019**.

3. It is prohibited to build more than one floor level stand.

4. In case of exhibitor's stand layout be approved, XCON will confirm by e-mail. Otherwise, it is against the regulation, exhibitor must improve and return the new one to XCON within next 3 days after we inform. If the plan cannot be approved in time, the organizer and BITEC will not allow access to the exhibition hall.

5. All contractors must fill in Form 2 and pay performance bond of THB 1,000 per sq.m., minimum THB 15,000 must be paid for space less than 15 sq. m. under the company **XCON CO., LTD.** in advance within **26-30 August 2019**. XCON map is enclosed in the Form 2. In case there is no damage, XCON will return the performance bond. However, should there be damages, the payment will be deducted from the cashier's cheque.

6. For Special design booth, fascia and booth number have to be placed clearly.

7. District booth height is 5 meters and not lower than 2.5 meters.

8. Each booth must have its own panels. **It is not permitted to use the neighbor's panels.** If any panel is higher than the one behind or beside it, acceptable decoration or material must cover the back or the side of that panel.

9. If your booth design is higher than 2.5 meters (Standard Booth's Height), it has to be decorated both sides nicely, also do not allow neither sticker nor logo to install at the space which is attached to neighbor stand. We recommend the color of wall should be white or black only.

10. The organizer will mark the space for stand construction. Any question concerning your space, please direct it to the official contractor.

11. All booths must be carpeted or laid with some form of flooring. In case the organizer find out any contractors do not use an **easy-to-clean tape specifically for laying carpet**, the fee must be charged according to Impact cleaning rate.

12. Otherwise contractor must pay guarantee of damage refundable is possible when they clean the floor tidily after dismantle and be proven that the floor is not damaged from the glue of tape.

13. There will not be any electrical setting or electric power at raw space, exhibitors must place order by contact directly to the official contractor.

14. It is not permitted to place construction items against walkway. Exhibitor/ contractor has to clear the debris and dispose outside exhibition building.

15. Color-Spray, Paint, Electrical equipment or any equipment which will cause a spark within exhibition building is absolutely prohibited.

16. It's not permitted to hang any materials with wire, or fire extinguisher.

17. If exhibitor's stand is located over the fire hose, exhibitor should do symbolic to show the fire host is there ☒.

### **B3. Electrical Supplies and Lighting**

1. The organizer will provide general lighting in the exhibition hall during show time only.

2. **The electrical power in the hall required 220 volt.**

3. **A Plus Utility Management Co., Ltd.** the official electrical supplier who is in-charge of every electrical installation.

4. Electrical supply will be available 30 minutes before and after the show time. If exhibitors require 24 hours electrical supply or additional electrical equipment, **Form 7.1 – 7.4** must be filled out and sent directly to **A Plus Utility Management Co., Ltd. by 16 August 2019.**

5. Exhibitors are not permitted to perform any electrical connection to the main power supply of the exhibition hall without consulting the official electrical contractor.

6. If there are any electrical connection/modification or using multiple sockets without permission, the electrical supply will be cut without any warning.

7. The organizer reserves the right to cut the power supply to any booth in case of improper usage of electrical equipment or other dangerous conducts.

8. Electric saw, welding machines and other equipment that causes sparks and fire are not allowed to be used during construction.

#### **B4. Security Service**

1. The organizer will provide security round the clock in the exhibition hall, entrances/exits, and general area of the fair.

2. During the construction and dismantling periods, the entrances/exits will be at the back of the exhibition hall only.

3. The organizer will allow only authorized personnel with proper I.D., e.g. exhibitor / contractor badges, to have access at the exhibition hall.

4. If exhibitors wish to hire security personnel to attend to their stand exclusively,

Please contact the official contractor for assistance fill in **Form 11** and directly return it to EXSS Security Guarding Co., Ltd. **by 16 August 2019**. Exhibitors are advised to fully insure all exhibits against loss and damage. The organizer will not be held responsible in any way.

5. It is prohibited to leave high value exhibits in the exhibition hall pass the official hours of the fair each day. Exhibitors are advised to hire the specialized security service providers, as listed in this manual, to avoid any risk of lost or stolen exhibits.

6. It is prohibited to bring dangerous materials explosives, weapons, or gas tanks in the exhibition hall.

#### **B5. Cleaning Service**

1. The fair organizer will be responsible for the general cleaning of the exhibition hall and gangways only.

2. Exhibitors must clean their booths and put the rubbish in front of their booths after show time daily to be picked up by cleaners.

3. If exhibitors would like to hire cleaners to their booths, please order on line at [www.bitec.onlineorder.com](http://www.bitec.onlineorder.com)

#### **B6. Air Condition**

1. The organizer will not open compressed air in exhibition hall on 23 - 24 September 2019 (the construction period). The Organizer will open compressed air only 25 - 28 September 2019 (the exhibition period) by switch on one hour before show time and switch off at close time of the fair

2. Smoking is prohibited throughout the exhibition hall.

### **B7. Water Supply & Drainage**

Exhibitors may request the use of water pipe and sewage from Official Contractor by filling in **Form 8** and return directly to **A Plus Utility Management Co., Ltd.** within **16 August 2019**.

### **B8. Message Announcement**

The organizer will reserve announcement only on the general message. There **will not be any announcement for personal purposes** because the voice can disturb the business discussion.

### **B9. Demonstration and Presentation**

1. The organizer reserves the right to warn/to advice or cancels any demonstration that disturbs other exhibitors. Exhibitors must inform the organizer in advance of any sales promotion that includes competition with prizes.

2. To avoid disturbance, the use of any sound amplifier is prohibited. The use of TV or VCR must be under an acceptable sound level.

3. No activities which in the opinion of the organizer, cause a nuisance or annoyance to visitors or other exhibitors, shall be conducted by exhibitors within the vicinity of the fair.

### **B10. Photo/Video Shooting**

**Unauthorized photo/video shooting at the venue is prohibited.** Authorized personnel must wear PRESS badges at all times.

### **B11. Unforeseen Occurrences**

In the event of any occurrence unforeseen in these rules and regulations, the decision of the organizer would take as final.

### **B12. Penalty**

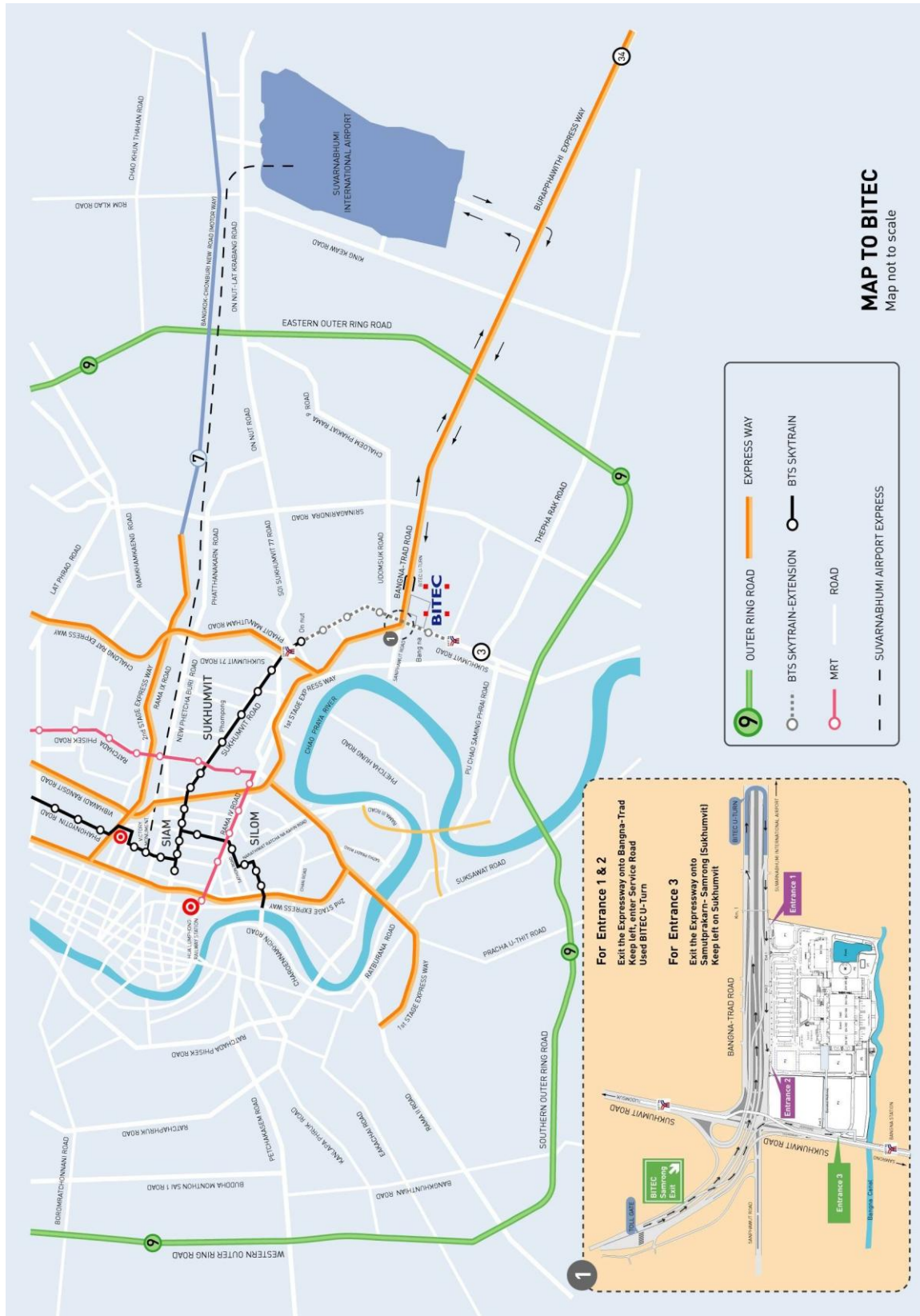
The Department of International Trade Promotion has the right to revoke or not consider any Exhibitor who does not comply to these Terms and Conditions from future participation in any domestic or overseas trade fair(s) activities.

### **B13. Warning**

No person under any circumstances shall cut into or through any floor covering or wall nor alter any structure of the exhibition hall. Any such damage to the exhibition hall will be invoiced to the exhibitor.

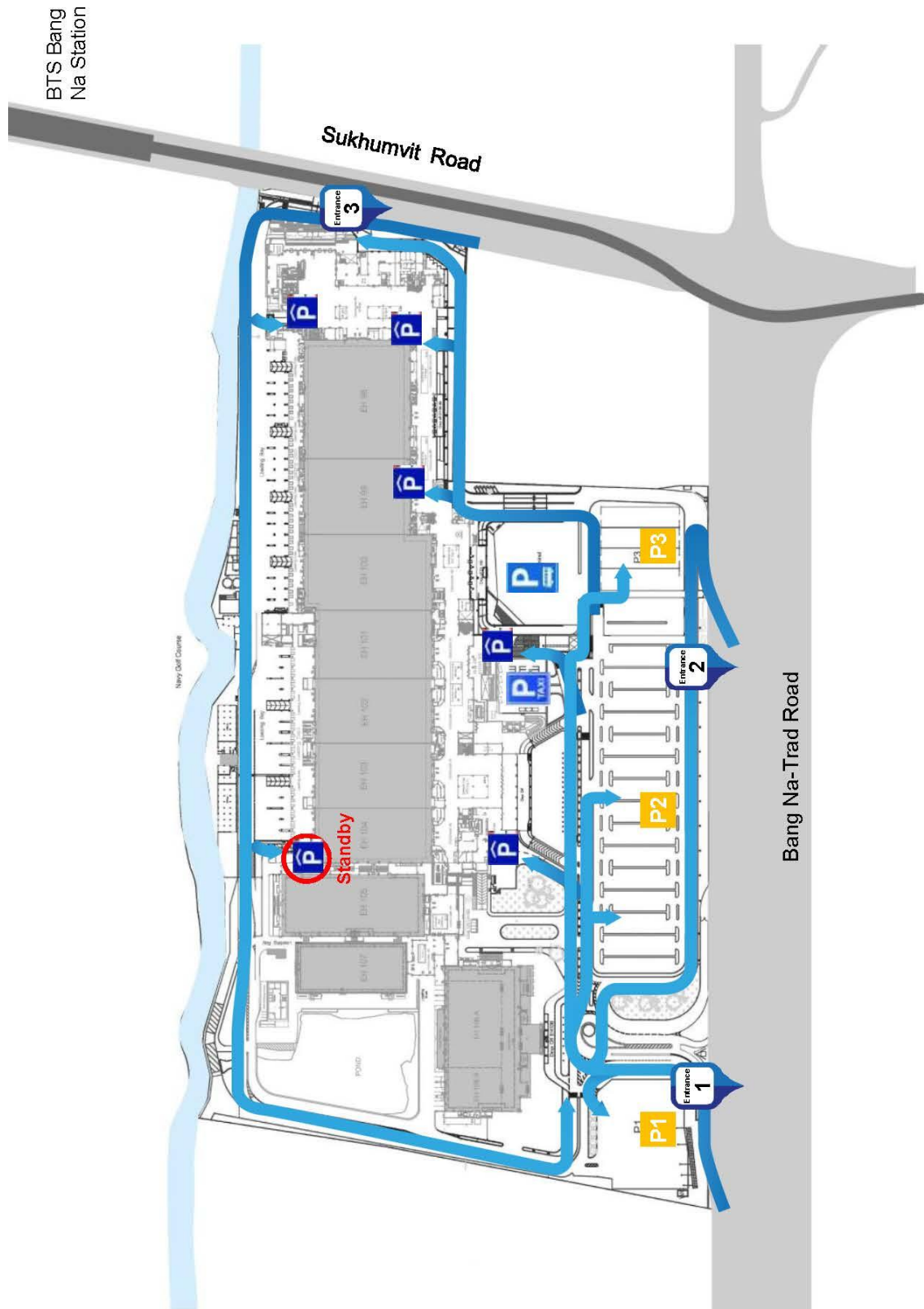
## C. Maps / Floor Plan

### C1. Map to BITEC

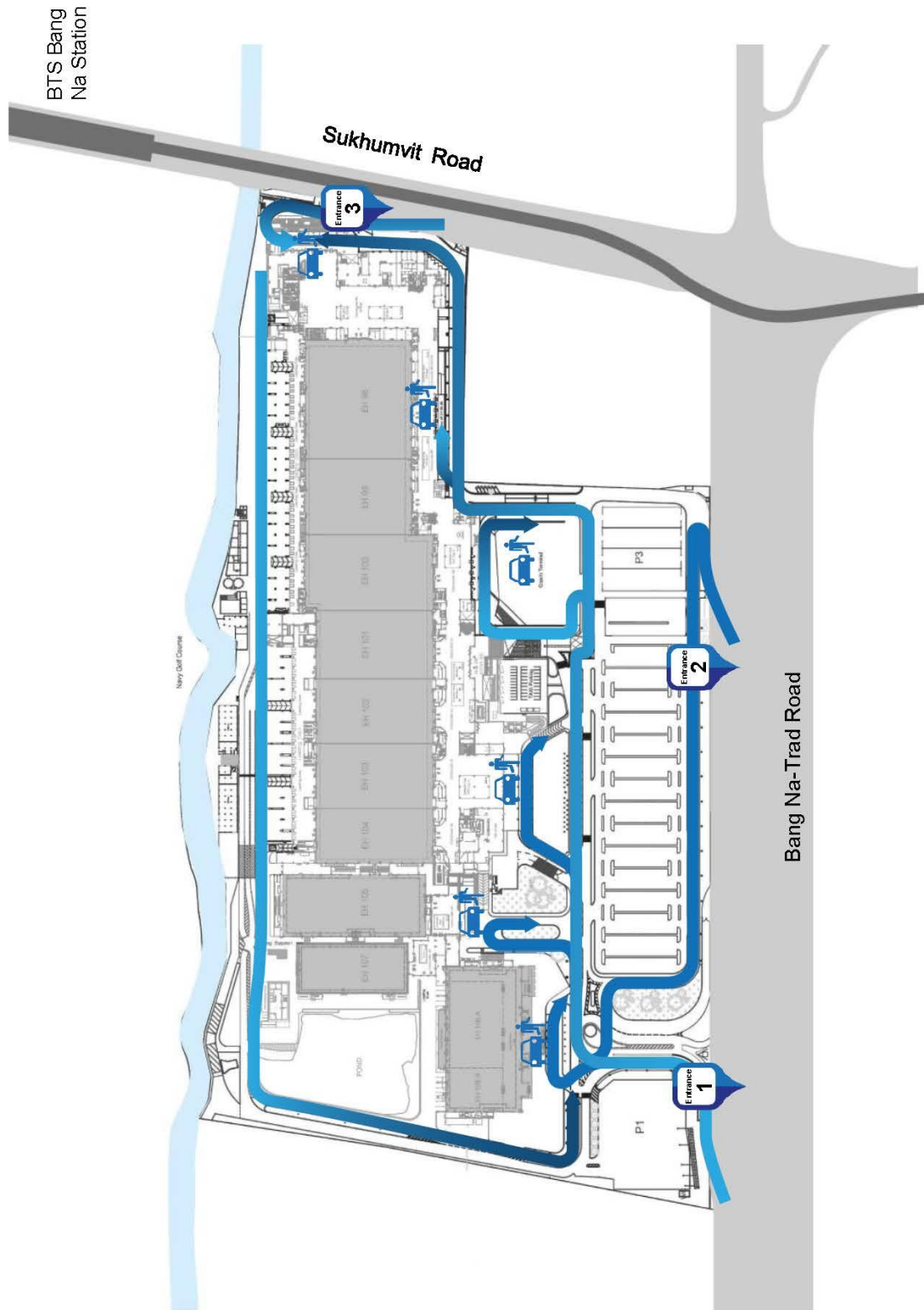


## C2. Move In & Move Out Routing

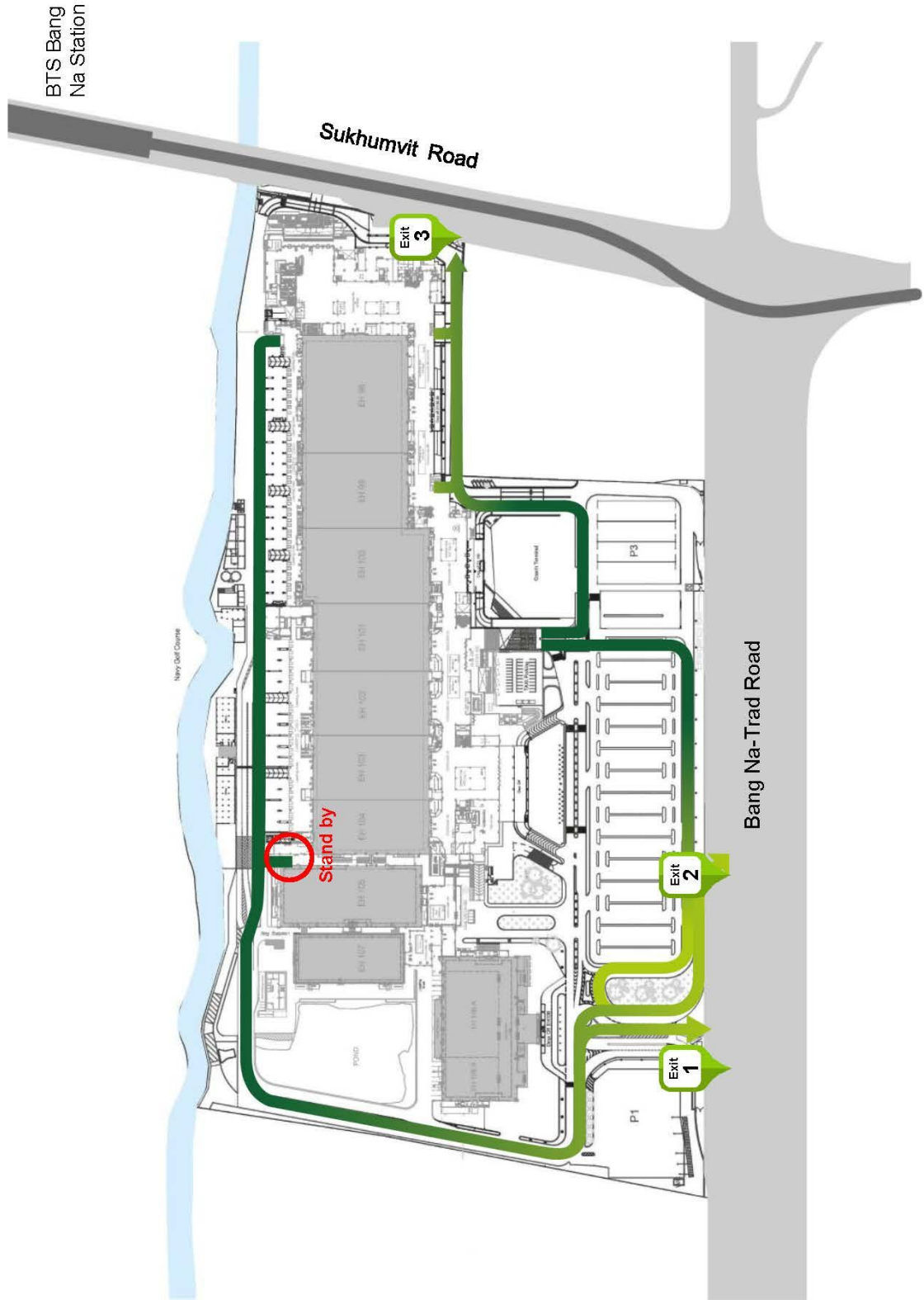
### TRAFFIC FLOW FOR SHOW DAYS - ENTRANCE



# TRAFFIC FLOW FOR SHOW DAYS – DROP OFF



## TRAFFIC FLOW FOR SHOW DAYS - EXIT



**C3. Parking Fee (Loading)**

Type of Vehicle	Time	After Free Parking (Rate)
<ul style="list-style-type: none"> <li>• Car</li> <li>• 4 Wheeler Truck</li> </ul>	Free 1.30 hour	200 baht/hour
<ul style="list-style-type: none"> <li>• 6 Wheeler Truck</li> <li>• 10 Wheeler Truck</li> </ul>	Free 3 hours	
<ul style="list-style-type: none"> <li>• Bigger Truck</li> <li>• Trailer</li> <li>• Container</li> </ul>	Free 3 hours	

**In case the cark park card is lost, there will be a 1000 baht surcharge**

## D. BITEC's Rule & Regulation for Exhibitors and Contractors

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1. The loading and unloading area is for loading and unloading only. No parking is allowed in the loading and unloading area. If a vehicle is not being loaded or unloaded it will be considered as parked. Violation of this policy could result in towing at the owner's expense.
2. Vehicles outside the Centre approaching and traveling through the truck staging and loading dock areas must travel under 5 km/hr. Speeding and reckless use of vehicles & equipment will not be tolerated.
3. All equipment, freight, supplies, materials for Organisers, Exhibitors, Contractors, Sub-contractors, etc. must be brought into and removed from the Centre through designated loading areas. No use of the entrances and public areas of the Centre will be allowed for move-in, move-out or replenishing stock and supplies. (This includes basement one car park lobby entrance and lobby 103 entrance) Escalators and handicapped elevators should not be used to haul freight. Suitable gantry elevator is available upon request.
4. Crates, packing materials, wooden boxes, cardboard boxes and other highly combustible materials may not be stored in event halls, meeting rooms, fire exit areas and Common Areas.
5. Exhibits, displays, furniture, sound, lighting and AV equipment (structures), F&B equipment, shall be installed so as not to interfere with aisles, gangways and required access to emergency exits or restrict visibility of required exit signs, and fire safety equipment.
6. No LPG tanks empty or full may be stored in the Centre.
7. Absolutely no drinking of alcoholic beverages and no smoking in the Centre.
8. Only the use of a Residue-Resistant tape such as SHIRAFUJI brand which is allowed when securing carpeting and for other uses on the Centre's concrete floors. Acceptable adhesives are poly-coated cloth tape or gaffer tape. Vinyl or foam tape are not permitted for used in the Centre.
9. No nails, screws, staples, tape or other fastening devices will be used to hang or attached to building walls, ceilings, windows, doors, lights, sprinklers, or other fixture/surface inside or outside the Centre.
10. The operable wall systems shall not have anything attached to, leaned against, hung from or otherwise constructed and built close to the wall panels. The event hall operable wall system can have things set no closer to the operable wall than 60cm (24").
11. A filter must be attached to all diesel equipment allowed into the hall. Filter must be attached to the exhaust pipe before entering. The Centre will provide filters for diesel powered equipment. A fee 500 baht will be charged for the filter.

12. Vehicles on display may have a maximum fuel of 1/8 of a tank. A locking gas cap must be installed or the tank must be adequately sealed by tape or some other appropriate manner. All battery cables must be disconnected and taped to avoid potential sparks.
13. The outlets on wall in event hall are not permitted for set up or tear down. Please order electrical from the official contractor.
14. Contractor have to re-check and turn off the electrical system, water, air compressor before leaving the event hall.
15. Not allow overnight parking at BITEC.
16. Do not dispose Hazardous and polluting substances such as chemicals, lubricants, acids and petroleum products may not be discarded through the standard drains. The Organiser is responsible for reporting to the Centre about the use of such materials in their event. The Centre will arrange special drains for the disposal of hazardous materials.
17. In case of set up exceeding the time limit. There is overtime charge. Please see detail below.

#### **Overtime Charge**

<b>Space</b>	<b>Charge (baht/hr.)</b>	<b>Vat7%</b>
9-50 Sq.m.	500.00	535.00
51-100 Sq.m.	1,000.00	1,070.00
101-150 Sq.m.	1,500.00	1,605.00
151-200 Sq.m.	2,000.00	2,140.00
201-250 Sq.m.	2,500.00	2,675.00
251-300 Sq.m.	3,000.00	3,210.00
301-350 Sq.m.	3,500.00	3,745.00
351-400 Sq.m.	4,000.00	4,280.00
401-450 Sq.m.	4,500.00	4,815.00
451-500 Up	5,000.00	5,350.00

## Forms

FORM	SUBJECT	DEADLINE	RETURN TO
SF-1	Exhibit on Trade Day only	16 AUG 2019	 <small>Department of International Trade Promotion Ministry of Commerce, THAILAND</small>
SF-2	Letter of Confirmation for Custom Purpose	31 JUL 2019	
SF-3	Move-Out Permit	25-28 SEP 2019	In front of Hall 99
F-1	Unofficial Stand Contractor (Raw space)	5 AUG 2019	 <small>XCON COMPANY LIMITED EXHIBITION DESIGN AND CONSTRUCTION SPECIALIST</small>
F-2	Performance Bond (Raw space)	26-30 AUG 2019	
F-3	Move in Oversizer Equipment	16 AUG 2019	
F-4	Fair Catalogue (CD-ROM)	26-28 SEP 2019	In front of Hall 99
F-5.1	Standard Booth : RHVAC	16 AUG 2019	 <small>XCON COMPANY LIMITED EXHIBITION DESIGN AND CONSTRUCTION SPECIALIST</small>
F-5.2	Standard Booth : E&E	16 AUG 2019	
F-6.1	Furniture Service	16 AUG 2019	
F-6.2	Special Furniture Service	16 AUG 2019	
F-6.3	Stand Fitting and Other Service	16 AUG 2019	
F-7.1	Electrical for Set-Up and Dismantle	16 AUG 2019	
F-7.2	Electricity for exhibits	16 AUG 2019	
F-7.3	Electricity for lighting	16 AUG 2019	
F-7.4	Electrical plan	16 AUG 2019	
F-8	Water Supply & Drainage	16 AUG 2019	
F-9	Compressed Air Rental	16 AUG 2019	
F-10	Audio/Visual Equipment Rental	16 AUG 2019	
F-11	Security Service	16 AUG 2019	

BITEC : Please order online at [www.bitec.onlineorder.com](http://www.bitec.onlineorder.com)

**Please return this form to**

Office of Agricultural and Industrial Trade Promotion  
 Department of International Trade Promotion  
 Tel.: +66 2507 8374 to 8  
 Fax: +66 2547 4282  
 Email: rhvac@ditp.go.th

**FORM SF-1**

**EXHIBIT ON TRADE DAYS ONLY**

Deadline : 16 August 2019

- Only exhibitor who needs to exhibit on trade days (only),
- The company has to move its exhibits out of the fairground on 28 September 2019 during 18.00-20.00 hrs.

Company's Name \_\_\_\_\_ Booth No. \_\_\_\_\_

Name \_\_\_\_\_ Position \_\_\_\_\_

E-mail \_\_\_\_\_ Tel. \_\_\_\_\_

Would like to exhibit on trade days only because

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Signature and Company logo's stamp.

( \_\_\_\_\_ )

Date \_\_\_\_ September 2019

**The organizer** ☐ Allowed \_\_\_\_\_ Date \_\_\_\_ September 2019

☐ Does not allowed

Stamp  
Allowed

**Please return this form to**

**FORM SF-2**

Department of International Trade Promotion

**LETTER OF CONFIRMATION FOR CUSTOMS PURPOSES**

Tel.: +66 2507 8374 to 8

Deadline : 31 July 2019

Fax: +66 2547 4282

Email: rhvac@ditp.go.th

**FOR EXHIBITORS WHO BRING PRODUCTS/ EXHIBITS FROM FOREIGN COUNTRIES TO THAILAND ONLY.**

When your company brings products/ exhibits to Thailand, you or your designated freight forwarder need two letters of confirmation from the following agencies to show customs clearance officers that you are an exhibitor of the fair and eligible for custom exemption (if any) :

1. The Department of International Trade Promotion, Ministry of Commerce, the fair organizer
2. Bangkok International Trade & Exhibition Centre (BITEC), the fairground management company.

Therefore, please provide us with the following information for customs purposes:

1. From which country are your products being shipped?

1. \_\_\_\_\_ 2. \_\_\_\_\_

2. Your products/ exhibits will be delivered to Thailand by

☐ Airfreight ☐ Seafreight ☐ Hand carry

3. When your products arrive in Thailand, will you use any freight forwarder to do customs clearance?

☐ No, our company will do it by ourselves ☐ Yes

4. If yes, please name your nominated freight forwarder in Thailand :

Company Name \_\_\_\_\_ (please write in full name)

Person to Contact \_\_\_\_\_ Tel : \_\_\_\_\_

If you do not know your nominated freight forwarder in Thailand, please indicate your forwarder in your country:

Name \_\_\_\_\_ Person to Contact \_\_\_\_\_

Phone \_\_\_\_\_ Fax \_\_\_\_\_

5. Estimated date of arrival of your products \_\_\_\_\_ (please use block letters or attach your business card)

Company: \_\_\_\_\_ Booth # \_\_\_\_\_ Hall \_\_\_\_\_

(Must be the same as in application from)

Name: \_\_\_\_\_ Title: \_\_\_\_\_

Address: \_\_\_\_\_ Country: \_\_\_\_\_ Postcode: \_\_\_\_\_

E-mail : \_\_\_\_\_ Tel: \_\_\_\_\_ Fax: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

6. You requirement to receive certificate

☐ Receive copy certificate by email and send actual document to freight forwarder.

☐ Receive actual certificate by your self. (Post fee must be pay by Exhibitor)

(Please fill out your company information above clearly)

7. Please provide names of the persons travelling to Thailand to attend the fair.

1. \_\_\_\_\_

2. \_\_\_\_\_

3. \_\_\_\_\_

**Please return this form to**

Exhibitor Service Counter

In front of Hall 99

Bangkok International Trade & Exhibition Centre (BITEC)

**FORM SF-3**

**MOVE OUT PERMIT**

**Deadline : 25-28 September 2019**

**Remark**

1. Only hand-carry permitted.
2. The company has to move its exhibits out of the fairground at the designated time.
3. Our company will be responsible for the loss or damages of our products/exhibits if anything happens due to an unexpected circumstance.

Company's name \_\_\_\_\_ Booth Number \_\_\_\_\_

Would like to move out products/exhibits out of the fairground at \_\_\_\_\_ hrs.

List of exhibitor's belonging :

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_
5. \_\_\_\_\_
6. \_\_\_\_\_
7. \_\_\_\_\_
8. \_\_\_\_\_
9. \_\_\_\_\_
10. \_\_\_\_\_

Signature and Company logo's stamp.

( \_\_\_\_\_ )

Date \_\_\_\_\_ September 2019

**The organizer** ☐ Allowed \_\_\_\_\_ Date \_\_\_\_\_ September 2019

☐ Does not allowed

Stamp  
Allowed

Please send this form to

FORM F-1

XCON CO., LTD.

UNOFFICIAL STAND CONTRACTOR

Contact : : Mr.Thanathon Sudchawong

Deadline : 5 August 2019

Tel. : +66 2275 5260 to 2 Ext. 215, 216

Fax : +66 2277 6075, +66 2691 8873

E-mail : rhvac-design@xcon.co.th

Raw Space Only

If you are Not using the standard booth with standard construction.

Please fill out the information regards to your contractor

Exhibitor name : \_\_\_\_\_ Booth No. : \_\_\_\_\_

Size of booth (W x L x H) \_\_\_\_\_ Meter x \_\_\_\_\_ Meter x \_\_\_\_\_ Meter

Contractor name : \_\_\_\_\_ Position : \_\_\_\_\_

Address : \_\_\_\_\_

Tel. : \_\_\_\_\_ Fax : \_\_\_\_\_

E-mail : \_\_\_\_\_ Contractor Badge \_\_\_\_\_

Construction : Form Date \_\_\_\_\_ Time \_\_\_\_\_ To Date \_\_\_\_\_ Time \_\_\_\_\_

Dismantling : Form Date \_\_\_\_\_ Time \_\_\_\_\_ To Date \_\_\_\_\_ Time \_\_\_\_\_

Has your contractor worked at BITEC before ? ☐ Yes ☐ No

If yes, In which Fair ? 1 \_\_\_\_\_ 2 \_\_\_\_\_

1. Please send the floorplan, perspective and picture of your booth together with this form and provide the materials and electricity point. In case of incomplete information, the organizer will not allow the contractor to set up.
2. In case the exhibitor need to improve the booth designs, they must return the new one to XCON within next 3 days after we inform.
3. Contractor badge will be given to contractor on the day that the contractor come to give the cashier's cheque, In case of unapproved booth, the organizer will not release the badge.
4. Contractor / exhibitor must agree with the rules and regulation of construction and teardown respectively.
5. In case the booth constructed is not the same with the approved design and materials and any damage in the exhibition hall, the contractor / exhibitor will be responsible for the damage occurred.

Contact person : \_\_\_\_\_ Position : \_\_\_\_\_

☐ Contractor ☐ Exhibitor

Address : \_\_\_\_\_

Tel. : \_\_\_\_\_ Fax : \_\_\_\_\_

Mobile : \_\_\_\_\_ E-mail: \_\_\_\_\_

Signature and company stamp : \_\_\_\_\_ Date : \_\_\_\_\_

Please send this form to

FORM F-2

XCON CO., LTD.

PERFORMANCE BOND

Contact : Mr.Thanathon Sudchawong

Deadline: 26-30 August, 2019

Tel. : +66 2275 5260 to 2 Ext. 215, 216

Fax : +66 2277 6075, +66 2691 8873

E-mail : rhvac-design@xcon.co.th

Raw Space Only

In case of special booth construction, the contractor / exhibitor must fill in this form and send with guarantee cashier cheque addressed to XCON CO., LTD. (Map next page)

Guarantee Cashier Cheque THB 1,000 per sqm. (maximum is THB.100,000) the minimum is THB.15,000 which for the booth size less than 15 sqm.)	
Size of booth	amount
1. Exhibitor Name _____ Booth No. _____ Size _____ Sq.m.	
2. Exhibitor Name _____ Booth No. _____ Size _____ Sq.m.	
3. Exhibitor Name _____ Booth No. _____ Size _____ Sq.m.	
<b>Total</b>	

**Remark :**

1. The Organizer will not allowed any exhibitor or contractor to access into the hall if the payment bond has not be processed.
2. Organizer will refund your cashier's cheque within 15 days after the exhibition finish if there is no damage on site but if damages teardown occurs, the contractor / exhibitor must be responsible and have to pay for the surcharge on the exhibition site.

Name : _____	Position : _____
Company name : _____	
<input type="checkbox"/> Contractor	<input type="checkbox"/> Exhibitor
Address : _____	
Tel : _____	Fax : _____ E-mail : _____
Signature and company stamp : _____ Date : _____	

[illegible]

30

Pleased send this form to:

FORM F-3

XCON CO., LTD.

## MOVE IN OVERSIZER EQUIPMENT

Contact : Mr.Thanathon Sudchawong

Deadline: 16 August 2019

โทรศัพท์ : 0 2275 5260 to 2 Ext. 215, 216

โทรสาร : 0 2277 6075, 0 2691 8873

E-mail : rhvac-design@xcon.co.th

**OVERSIZE EQUIPMENT ONLY**

Exhibitor who would moves in oversize machinery/ equipment or other exhibit items must follow:

- Please fill in this form and send to the organizer by the deadline above. In case the Organizer does not receive this form, the oversize items will not allow to access into the exhibition hall.

- Only Official Freight Forwarder are allowed to move in oversize items into the exhibition hall. Official Freight Forwarder list are below:

1. JVK International Movers Co., Ltd.

2. Schenker (Thailand) Co., Ltd.

- Schedule of moving in oversize items are on 23 September 2019, at 1.00 - 4.00 p.m. only.
- Schedule of moving out oversize items are on 29 September 2019 at 08.00 a.m. to 2.00 p.m. only.
- The Organizer does not responsible for any occur damage when move in and move out of oversize items.

Name : \_\_\_\_\_ Position : \_\_\_\_\_

Company name : \_\_\_\_\_

☐ Contractor

☐ Exhibitor

Address : \_\_\_\_\_

Tel : \_\_\_\_\_ Fax : \_\_\_\_\_ E-mail : \_\_\_\_\_

Signature and company stamp : \_\_\_\_\_ Date : \_\_\_\_\_

Please return this form to

**FORM F-4**

Exhibitor Service Counter

**FAIR CATALOGUE (CD-ROM)**

In front of Hall 99

**Deadline : 26-28 September 2019**

Bangkok International Trade & Exhibition Centre (BITEC)

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For your convenient to collect the Fair Catalogue (CD-ROM) please fill out this form and present it to collect Fair Catalogue. Each exhibitor is entitled to receive only one Fair Catalogue (CD-ROM) per company.

**Company's name** \_\_\_\_\_ **Booth No.** \_\_\_\_\_

**Name of authorized person** \_\_\_\_\_ **Position** \_\_\_\_\_

**E-mail** \_\_\_\_\_ **Tel.** \_\_\_\_\_

☐ Will collect the Fair Catalogue by myself.



☐ Assigned Mr./Mrs./Ms. \_\_\_\_\_

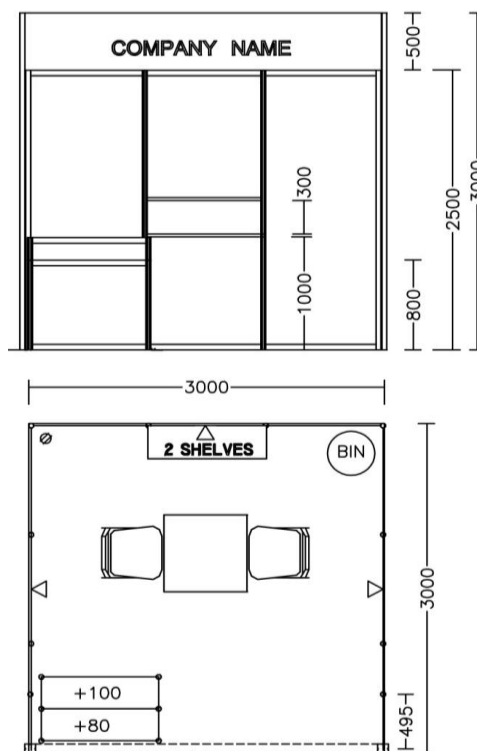
Company's name \_\_\_\_\_ to collect the Fair Catalogue (CD-ROM)

Signature and Company logo's stamp.

( \_\_\_\_\_ )

Date \_\_\_\_\_ September 2019

Symbol Description	
	Spotlight
	5Amp/220V Socket Outlet





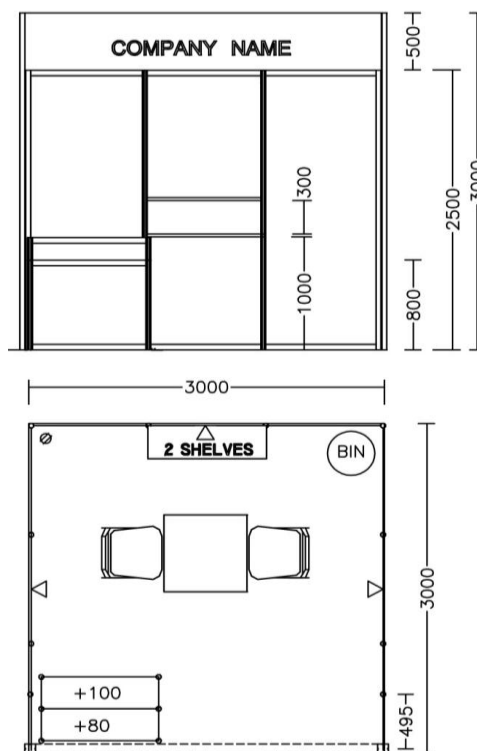
- |   |   |
|---|---|
| 1. Needle Punch Carpet                            | 6. 1 no. of Square Table 700 x 700 x 750 mm. (TAX002)   |
| 2. White Panel System Partition                   | 7. 2 nos. of Grey Chair (CHX001)                        |
| 3. Fascia 1 no.                                   | 8. 1 no. of Waste Basket                                |
| 4. 1 no. of 2 Levels Display Stand 300 x 1000 mm. | 9. 3 nos. of Spotlight 100w.                            |
| 5. 2 nos. of Floating Shelf (SYX017)              | 10. 1 no. of 5Amp 220V Socket Outlet (not for lighting) |

1. All furniture and equipment are for retail service only. After dismantling, all materials and equipment will belong to Xcon Co., Ltd.
2. Please inspect the quality of stand/decorative equipment/furniture and electrical equipment before using. If there are any defect or missing parts, kindly inform for correcting/changing. Otherwise, it is the exhibitors' own responsibility in case of any damage of either their exhibits or stand/decorative equipments.
3. Any change of position of electrical equipment should be informed before September 15, 2019 which might be a cost for on-site changing.
4. Panels between twin booth and/or over under 1 exhibitor and corner side system panels of corner booth must be remove. Xcon reserves the right to decline the request of retrieving or change to another furniture or equipment.

(Only company name which contract with the Organizer)

[illegible]

Symbol Description	
	Spotlight
	5Amp/220V Socket Outlet




- |   |   |
|---|---|
| 1. Needle Punch Carpet                            | 6. 1 no. of Square Table 700 x 700 x 750 mm. (TAX002)   |
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(Only company name which contract with the Organizer)

[illegible]34

 <p><b>XCON</b> XCON COMPANY LIMITED EXHIBITION DESIGN AND CONSTRUCTION SPECIALIST</p>	<p align="center"><b>The 12<sup>th</sup> - Bangkok Refrigeration, Heating, Ventilation, and Air-Conditioning 2019 (Bangkok RHVAC 2019)</b></p> <p align="center"><b>The 8<sup>th</sup> - Bangkok Electric and Electronics 2019 (Bangkok E&amp;E 2019)</b></p> <p align="right"><b>25 - 28 September 2019 at BITEC</b></p>	
	<p align="center"><b>Additional Furniture Service</b></p>	<p align="center"><b>FORM</b></p> <p align="center"><b>F - 6.1</b></p>
	<p align="center"><b>Deadline: 16 August 2019</b></p>	

**THIS FORM MUST BE COMPLETED BY EXHIBITORS WHO MAY HAVE SOME ADDITIONAL REQUIREMENT AT THEIR OWN COST.**

CODE	FURNITURE ITEMS	SIZE	Order and Paid by 16 AUG 19 (Baht)	Order and Paid by 17 AUG - 6 SEP 19 (Baht)	Order and Paid by 7 - 28 SEP 19 (Baht)	QTY	AMOUNT (Baht)
SYX008	Lockable Cabinet	530x965x800 mm.	1,215	1,337	1,580		
STX017	Floating Shelf	300x1000 mm.	356	392	463		
STX018	Slope Shelf	300x1000 mm.	356	392	463		
SYX025	TV&VDO Stand	600x600x1200 mm.	1,012	1,113	1,316		
SYX011	Big High Showcase (include 2 halogen)	530x1000x2200 mm.	9,149	10,064	-		
SYX015	High Showcase (include 1 halogen)	530x530x2200 mm.	6,367	7,004	-		
SYX006	Low Showcase	530x965x1000 mm.	2,531	2,784	3,290		
SYX001	Display Plinth ( A )	530x530x600 mm.	910	1,001	1,183		
SYX002	Display Plinth ( B )	530x530x1000 mm.	1,317	1,449	1,712		
TAX001	Information Desk	500x965x750 mm.	714	785	891		
TAX010	Rectangular Table	600x1200x750 mm.	714	785	891		
TAX002	Square Table	700x700x750 mm.	673	740	875		
TAX009	Square Table	740x740x750 mm.	673	740	875		
TAX004	Round Table	750x750 mm.	673	740	875		
CHX001	Grey Chair	470x500x440/770mm.	650	715	845		
ACX019	Refrigerator 3.9Q (exclude 24 hr. socket)	470 x 470 x 760 mm.	3,959	4,355	5,147		
ACX020	Refrigerator 5.9Q (exclude 24 hr. socket)	520 x 530 x 1030 mm.	3,959	4,355	5,147		
ACX012	Water Dispenser	350x330x1000 mm.	3,745	4,120	4,869		
ACX013	Water 18.9 Ltr. (return bottle)	250x500 mm.	500	550	650		
<b>Total (Inclusive of VAT 7%)</b>							

**Remarks :**

1. All furniture and equipment are for retail service only. After dismantling, all materials and equipment will belong to Xcon Co., Ltd.
2. Late orders may not be provided.
3. Cancellation after **15 September 2019** will be 50% charged. There will be no refund for cancellation during set up onwards.
4. ORDERS ARE VALID ONLY WHEN ACCOMPANIED WITH PAYMENT IN FAVOR OF

**A/C Name : XCON CO., LTD.**


**A/C No. : 055-0-60062-1 (Saving Account) / SWIFT Code : BKK BTHBK**

**Bank / Branch : Bangkok Bank (Public) Limited / Ratchada-Huai Khwang Branch**

**Tax ID : 0105527038966**

5. On-Site order must be paid in CASH OR CREDIT CARD ONLY.

<p align="center"><b>Please complete and return this copy to :</b></p> <p align="center">Mr. Phuminan / Ms. Rachata</p> <p align="center"><b>XCON CO., LTD.</b></p> <p align="center">92, 94, 96 Vibhavadee-Rangsit Rd., Dindaeng, Dindaeng, Bangkok 10400</p> <p><b>Tel :</b> +66(0)-2275-5312-3, +66(0)-2276-1831-4 Ext. 202 / 203</p> <p><b>Fax :</b> +66(0)-2691-8873, +66(0)-2277-6075</p> <p><b>E-mail :</b> phuminan@xcon.co.th / rachata@xcon.co.th</p>	Exhibitor Company :	
	Stand No. :	
	Name of person in charge :	
	Tel. :	Fax :
	Email Address :	
	Exhibitor's Tax ID no.	
	<input type="checkbox"/> Head Office	<input type="checkbox"/> Branch Tax ID no.
	Signature & Date :	

 <p><b>XCON</b> XCON COMPANY LIMITED EXHIBITION DESIGN AND CONSTRUCTION SPECIALIST</p>	<p><b>The 12<sup>th</sup> - Bangkok Refrigeration, Heating, Ventilation, and Air-Conditioning 2019 (Bangkok RHVAC 2019)</b></p> <p><b>The 8<sup>th</sup> - Bangkok Electric and Electronics 2019 (Bangkok E&amp;E 2019)</b></p> <p><b>25 - 28 September 2019 at BITEC</b></p>	
	<p><b>Additional Furniture Service</b></p>	<p><b>FORM</b></p>
	<p><b>Deadline: 16 August 2019</b></p>	<p><b>F - 6.2</b></p>

THIS FORM MUST BE COMPLETED BY EXHIBITORS WHO MAY HAVE SOME ADDITIONAL REQUIREMENT AT THEIR OWN COST.


CODE	FURNITURE ITEMS	SIZE	Order and Paid by 16 AUG 19 (Baht)	Order and Paid by 17 AUG - 6 SEP 19 (Baht)	Order and Paid by 7 - 28 SEP 19 (Baht)	QTY	AMOUNT (Baht)
TAU002	Over Glass Top Coffee Table	650x1050x430 mm.	1,043	1,147	1,356		
TAU007	Round Glass Top Table	700x720 mm.	1,814	1,995	2,358		
TAU015	Round Glass Top Coffee Table	600x560 mm.	1,284	1,412	1,669		
TAU071	Round white Top Bar Table	600x1100 mm.	1,070	1,177	1,391		
CHU001	Black Chair	540x580x730 mm.	600	660	780		
CHU069	White Chair	540x580x730 mm.	600	660	780		
CHU004	Black Exclusive Chair	450x500x850 mm.	600	660	780		
CHU008	Black & Beech Chair	530x550x720mm.	590	649	767		
CHU077	White & Wood chair	530x550x720 mm.	590	649	767		
CHU011	Beech Wood Chair	470x500x850 mm.	910	1,001	1,183		
CHU014	Black Leather With Arm Chair	550x550x870 mm.	910	1,001	1,183		
CHU019	Black Leather Exclusive With Arm Chair	580x490x1000 mm.	910	1,001	1,183		
SOU006	Black Single Seattee Sofa	530x750x770 mm.	1,177	1,295	1,530		
SOU007	White Single SeatteeWith Arm sofa	600x770x690 mm.	1,471	1,618	1,912		
CHU081	Square White Wood Bar Stool Chair	360x400x670/770 mm.	1,412	1,553	1,836		
CHU015	White Bar Stool Chair	450x380x670/870 mm.	910	1,001	1,183		
ACU017	Acrylic Brochure Stand	250x370x1500mm.	1,445	1,590	1,879		
<b>Total (Inclusive of VAT 7%)</b>							

**Remarks :**

- All furniture and equipment are for rental service only. After dismantling, all materials and equipment will belong to Xcon Co., Ltd.
- Late orders may not be provided.
- Cancellation after **15 September 2019** will be 50% charged. There will be no refund for cancellation during set up onwards.
- ORDERS ARE VALID ONLY WHEN ACCOMPANIED WITH PAYMENT IN FAVOR OF
 

**A/C Name** : XCON CO., LTD.  
**A/C No.** : 055-0-60062-1 (Saving Account) / SWIFT Code : BKK BTHBK  
**Bank / Branch** : Bangkok Bank (Public) Limited / Ratchada-Huai Khwang Branch  
**Tax ID** : 0105527038966
- On-Site order must be paid in CASH OR CREDIT CARD ONLY.

<p><b>Please complete and return this copy to :</b></p> <p>Mr. Phuminan / Ms. Rachata</p> <p><b>XCON CO., LTD.</b></p> <p>92, 94, 96 Vibhavadee-Rangsit Rd., Dindaeng, Dindaeng, Bangkok 10400</p> <p><b>Tel :</b> +66(0)-2275-5312-3, +66(0)-2276-1831-4 Ext. 204 / 203</p> <p><b>Fax :</b> +66(0)-2691-8873, +66(0)-2277-6075</p> <p><b>E-mail :</b> phuminan@xcon.co.th / rachata@xcon.co.th</p>	Exhibitor Company :	
	Stand No. :	
	Name of person in charge :	
	Tel. :	Fax :
	Email Address :	
	Exhibitor's Tax ID no.	
	<input type="checkbox"/> Head Office	<input type="checkbox"/> Branch Tax ID no.
	Signature & Date :	

 <p><b>XCON</b> XCON COMPANY LIMITED EXHIBITION DESIGN AND CONSTRUCTION SPECIALIST</p>	<p><b>The 12<sup>th</sup> - Bangkok Refrigeration, Heating, Ventilation, and Air-Conditioning 2019 (Bangkok RHVAC 2019)</b></p> <p><b>The 8<sup>th</sup> - Bangkok Electric and Electronics 2019 (Bangkok E&amp;E 2019)</b></p> <p><b>25 - 28 September 2019 at BITEC</b></p>	
	<p><b>Additional Furniture Service</b></p>	<p><b>FORM</b></p> <p><b>F - 6.3</b></p>
	<p><b>Deadline: 16 August 2019</b></p>	

THIS FORM MUST BE COMPLETED BY EXHIBITORS WHO MAY HAVE SOME ADDITIONAL REQUIREMENT AT THEIR OWN COST.

CODE	FURNITURE ITEMS	SIZE	Order and Paid by 16 AUG 19 (Baht)	Order and Paid by 17 AUG - 6 SEP 19 (Baht)	Order and Paid by 7 - 28 SEP 19 (Baht)	QTY	AMOUNT (Baht)
STX003	Underlay Plywood 19 mm. Thick	1 Sq.m.	354	389	460		
STX005	Needle Punch Carpet	1 Sq.m.	284	312	369		
STX006	Changing color of Needle Punch Carpet	1 Sq.m.	107	118	139		
STX013	White Panel System Partition	1000x2500 mm.	882	970	1,147		
STX014	Changing color of Panel System Partition	1000x2500 mm.	682	750	-		
STX021	Folding Door	1000x2000 mm.	2,526	2,779	3,284		
STX012	Beam (Hanging Lighting)	1 m. long	107	118	139		
<b>Total (Inclusive of VAT 7%)</b>							

**Remarks :**

1. All furniture and equipment are for rental service only. After dismantling, all materials and equipment will belong to Xcon Co., Ltd.
2. Late orders may not be provided.
3. Cancellation after **15 September 2019** will be 50% charged. There will be no refund for cancellation during set up onwards.
4. ORDERS ARE VALID ONLY WHEN ACCOMPANIED WITH PAYMENT IN FAVOR OF
 

**A/C Name : XCON CO., LTD.**

**A/C No. : 055-0-60062-1 (Saving Account) / SWIFT Code : BKK BTHBK**


















**Bank / Branch : Bangkok Bank (Public) Limited / Ratchada-Huai Khwang Branch**


**Tax ID : 0105527038966**
5. On-Site order must be paid in CASH OR CREDIT CARD ONLY.

<p><b>Please complete and return this copy to :</b></p> <p>Mr. Phuminan / Ms. Rachata</p> <p><b>XCON CO., LTD.</b></p> <p>92, 94, 96 Vibhavadee-Rangsit Rd., Dindaeng, Dindaeng, Bangkok 10400</p> <p><b>Tel : +66(0)-2275-5312-3, +66(0)-2276-1831-4 Ext. 204 / 203</b></p> <p><b>Fax : +66(0)-2691-8873, +66(0)-2277-6075</b></p> <p><b>E-mail : phuminan@xcon.co.th / rachata@xcon.co.th</b></p>	Exhibitor Company :	
	Stand No. :	
	Name of person in charge :	
	Tel. :	Fax :
	Email Address :	
	Exhibitor's Tax ID no.	
	<input type="checkbox"/> Head Office <input type="checkbox"/> Branch Tax ID no.	
	Signature & Date :	

<b>SYX008</b>  <b>530x965x800 mm.</b>	<b>STX017</b>  <b>300x1000 mm.</b>	<b>STX018</b>  <b>300x1000 mm.</b>	<b>SYX025</b>  <b>600x600x1200 mm.</b>	<b>SYX011</b>  <b>530x1000x2200mm.</b>
<b>SYX015</b>  <b>530x530x2200 mm.</b>	<b>SYX006</b>  <b>530x965x1000 mm.</b>	<b>SYX001</b>  <b>530x530x600 mm.</b>	<b>SYX002</b>  <b>530x530x1000 mm.</b>	<b>TAX001</b>  <b>500x965x750 mm.</b>
<b>TAX010</b>  <b>600x1200x750 mm.</b>	<b>TAX002</b>  <b>700x700x750 mm.</b>	<b>TAX009</b>  <b>740x740x750 mm.</b>	<b>TAX004</b>  <b>750x750 mm.H.</b>	<b>CHX001</b>  <b>470x500x440/770 mm</b>
<b>ACX019 (3.9Q)</b>  <b>500(W)x550(D)x780 (H)</b>	<b>ACX020 (5.9Q)</b>  <b>550x570(D)x1250 (H)</b>	<b>ACX012</b>  <b>350(W)x330(D)x100 (H)</b>	<b>ACX013</b>  <b>250x500 mm.H.</b>	

<b>STX003</b>  <b>19mm. Thick (Sq.m.)</b>	<b>STX005</b>  <b>per Sq.m.</b>	<b>STX013</b>  <b>1000x2500 mm.H.</b>	<b>STX021</b>  <b>1000x2000 mm.H.</b>
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<b>TAU002</b>  <b>650x1050x430 mm.</b>	<b>TAU007</b>  <b>700x720 mm.</b>	<b>TAU015</b>  <b>600x560 mm.</b>	<b>TAU071</b>  <b>600x1100 mm.</b>	<b>CHU001</b>  <b>540x580x440/730 mm.</b>
<b>CHU069</b>  <b>540x580x440/730mm.</b>	<b>CHU004</b>  <b>450x500x440/850 mm.</b>	<b>CHU008</b>  <b>530x550x470/720 mm.</b>	<b>CHU077</b>  <b>530x550x470/720 mm.</b>	<b>CHU011</b>  <b>470x500x470/850mm.</b>
<b>CHU014</b>  <b>550x550x450/870 mm.</b>	<b>CHU019</b>  <b>580x490x1000 mm.</b>	<b>SOU006</b>  <b>530x750x770 mm.</b>	<b>SOU007</b>  <b>600x770x690 mm.</b>	<b>CHU081</b>  <b>360x400x770 mm.</b>
<b>CHU015</b>  <b>450x380x680/870mm</b>	<b>ACU017</b>  <b>250x370x1500 mm.</b>			

	<b>The 12<sup>th</sup> - Bangkok Refrigeration, Heating, Ventilation, and Air-Conditioning 2019 (Bangkok RHVAC 2019)</b> <b>The 8<sup>th</sup> - Bangkok Electric and Electronics 2019 (Bangkok E&amp;E 2019)</b> <b>25 - 28 September 2019 at BITEC</b>	
	<b>Electrical for Set-Up and Dismantle</b>	<b>FORM</b>
	<b>Deadline: 16 August 2019</b>	<b>F - 7.1</b>

Electrical for set-up and dismantle (Please mark <input checked="" type="checkbox"/> in channel space)								
Item	Description	Cost/Day**	Qty. Unit	Date				Amount
1	15 Amp/220 V. 1 P 50 Hz.	1,145		<input type="checkbox"/> 23 Sep	<input type="checkbox"/> 24 Sep	<input type="checkbox"/> 28 Sep	<input type="checkbox"/> 29 Sep	
2	15 Amp/380 V. 3 P 50 Hz.	2,950		<input type="checkbox"/> 23 Sep	<input type="checkbox"/> 24 Sep	<input type="checkbox"/> 28 Sep	<input type="checkbox"/> 29 Sep	
3	30 Amp/220 V. 1 P 50 Hz.	2,500		<input type="checkbox"/> 23 Sep	<input type="checkbox"/> 24 Sep	<input type="checkbox"/> 28 Sep	<input type="checkbox"/> 29 Sep	
4	30 Amp/380 V. 3 P 50 Hz.	3,950		<input type="checkbox"/> 23 Sep	<input type="checkbox"/> 24 Sep	<input type="checkbox"/> 28 Sep	<input type="checkbox"/> 29 Sep	
**The company will be release the electricity from 8.00 AM. - 12.00 PM. or In setup times . On the date specified in the order form. In case you want the electricity after 24.00 hrs., The company will charge an additional 100% **.								Sub Total
								7%VAT
								Grand Total

ORDERS ARE VALID ONLY WHEN ACCOMPANIED WITH PAYMENT IN FAVOR OF

A/C Name : A PLUS UTILITY MANAGEMENT Co., Ltd.

A/C Type : SAVINGS ACCOUNT

A/C No. : 328-241850-6

SWIFT CODE : SICOTHBK

Bank's Name : SIAM COMMERCIAL BANK PUBLIC CO.,LTD.

\* Please send us a copy of evidence of your payment for your confirmation by Fax or an E-mail


\* The wire transfer fee for payment from oversea shall be the customer's responsibility.

Caution : Please noted that the Exhibitors or Contractor who require the electricity, please order the circuit breaker size which is bigger than 20 % at least for safety factor of safety standard and avoid the accidents from using full power.

**Remarks**

- On site payment could only be made by cash
- The customer will receive only 40% refund for any cancellation on early discount rate period. ( Before August 16, 2019 )
- The customer will receive only 20% refund for any cancellation on standard rate period. ( August 17 - September 6, 2019 )
- The customer will be no refund for cancellation on site rate period. ( September 7 - 28 , 2019 )
- If you would like the elctricity for set up and dismantle please made 100% payment before deadline.
- The standard supply is 110V. ,220V or 380 V. with approximately 10% fluctuation. For the safety of your equipments, please use a stabilizer.
- The cable that wire from power supply circuits we only provide 2 meter, if you would like to use longer than 2 meter that will be charge 214 baht per one meter.
- A surcharge of 100% of electrical equipment will be added for 24-hour operating services
- Any relocated will be charge 1,070 baht per point for circuits breaker Single phase, and 2,140 baht for circuits breaker Three phase.
- Any power supply circiuts breaker there not have any the extension, but if you would like the Socket connection from circuits breaker that will be charge 214 baht per point for circuits breaker 15 Amp/220V. 1 phase only
- Any illegal connection or adaptation found would yield electrical disconnection without prior notification 20% the price in the exhibitors manual

<b>Please complete and return this copy to :</b> Ms.Phiangrudee Srinamuang  <b>A PLUS UTILITY MANAGEMENT CO., LTD.</b> 50/259 Moo 9 Bangpoood, Pakkred, Nonthaburi <b>Tax ID : 0125549007451</b> <b>Tel : +66(0)-2503-4579-83 (Auto Lines)</b> <b>Fax : +66(0)-2503-4577, +66(0)-2503-4584</b> <b>E-mail : info@aplusutility.com</b>	Exhibitor Company : Stand No. : <input type="checkbox"/> Standard Booth <input type="checkbox"/> Raw Space Name of person in charge : Tel. : <input type="text"/> Fax : <input type="text"/> Email Address : <input type="text"/> Exhibitor's Tax ID no. <input type="checkbox"/> Head Office <input type="checkbox"/> Branch Tax ID no. Address : <input type="text"/> Signature & Date : <input type="text"/>
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	<b>The 12<sup>th</sup> - Bangkok Refrigeration, Heating, Ventilation, and Air-Conditioning 2019 (Bangkok RHVAC 2019)</b> <b>The 8<sup>th</sup> - Bangkok Electric and Electronics 2019 (Bangkok E&amp;E 2019)</b> <b>25 - 28 September 2019 at BITEC</b>	
	<b>Electrical for Exhibits (not for lighting)</b>	<b>FORM</b>
	<b>Deadline: 16 August 2019</b>	<b>F - 7.2</b>

Section A : Breaker for Exhibits (not for lighting), inclusive of consumption						
Item	Description	Early Discount Before Aug 16, 2019 (Baht)	Standard Aug 17 - Sep 6, 2019 (Baht)	On-site Sep 7 - 28, 2019 (Baht)	Q'TY	AMOUNT (Baht)
1	5 Amp Socket 220V, 50Hz (not for lighting)	980	1,080	1,400		
2	5 Amp Socket 220V, 50Hz 24 Hrs. (not for lighting)	1,960	2,160	2,810		
3	15 Amp/220V Single Phase 50Hz (not for lighting)	3,360	3,695	4,800		
4	15 Amp/380V Three Phase 50Hz (not for lighting)	10,080	11,090	14,400		
5	30 Amp/220V Single Phase 50Hz (not for lighting)	6,720	7,390	9,610		
6	30 Amp/380V Three Phase 50Hz (not for lighting)	15,820	17,400	22,620		
7	60 Amp/380V Three Phase 50Hz (not for lighting)	31,650	34,800	45,240		
8	100 Amp/380V Three Phase 50Hz (not for lighting)	48,500	53,350	69,350		
					Sub Total	
					7%VAT	
					Grand Total	

ORDERS ARE VALID ONLY WHEN ACCOMPANIED WITH PAYMENT IN FAVOR OF

A/C Name : A PLUS UTILITY MANAGEMENT Co.,Ltd.

A/C Type : SAVINGS ACCOUNT

A/C No. : 328-241850-6

SWIFT CODE : SICOTHBK

Bank's Name : SIAM COMMERCIAL BANK PUBLIC CO.,LTD.

\* Please send us a copy of evidence of your payment for your confirmation by Fax or an E-mail


\* The wire transfer fee for payment from oversea shall be the customer's responsibility.

**Caution :** Please noted that the Exhibitors or Contractor who require the electricity, please order the circuit breaker size which is bigger than 20 % at least for safety factor of safety standard and avoid the accidents from using full power.

#### Remarks

- On site payment could only be made by cash
- All item will be energized on the last set-up date 1.00 PM
- Early Discount rate is for orders and payments received before deadline, late orders may not be accommodated. If accepted, Standard Rate will be in effect from deadline
- **The customer will receive only 40% refund for any cancellation on early discount rate period. ( Before August 16, 2019 )**
- **The customer will receive only 20% refund for any cancellation on standard rate period. ( August 17 - September 6, 2019 )**
- **The customer will be no refund for cancellation on site rate period. ( September 7 - 28, 2019 )**
- One socket must be used for one exhibit only at a time. Multipoint connection is not allowed to prevent the risk of power overload.
- Any cable connection must be connected by the ring terminals.
- Any problem from exhibitors or their contractors 's installation must be in the exhibitors responsibility.
- The standard supplies are 220V and 380V with approximately 10% voltage fluctuation. For the safety of your equipment, please use a stabilizer.
- A surcharge of 100% of electrical equipment will be added for 24-hour operating services.
- Any relocated will be charge 1,070 baht per point for single phase circuit breaker and 2,140 baht for three phase circuits breaker .
- and 214 baht per point for lighting equipment.
- Only 2 meters cable provided from electrical hatch to circuit breaker , if need more cable will be charged only 214 baht per meter
- Any power supply circuits breaker there not have any the extension, but if you would like the Socket connection from circuits breaker that will be charge 214 baht per point for circuits breaker 15 Amp/220V. 1 phase only
- Any illegal connection or adaptation found would yield electrical disconnection without prior notification 20% the price in the exhibitors manual

<p><b>Please complete and return this copy to :</b></p> <p>Ms.Phiangrudee Srinamuang</p> <p><b>A PLUS UTILITY MANAGEMENT CO., LTD.</b></p> <p>50/259 Moo 9 Bangpood,</p> <p>Pakkred, Nonthaburi</p> <p><b>Tax ID : 0125549007451</b></p> <p><b>Tel : +66(0)-2503-4579-83 (Auto Lines)</b></p> <p><b>Fax : +66(0)-2503-4577, +66(0)-2503-4584</b></p> <p><b>E-mail : info@aplusutility.com</b></p>	Exhibitor Company :	
	Stand No. :	<input type="checkbox"/> Standard Booth <input type="checkbox"/> Raw Space
	Name of person in charge :	
	Tel. :	Fax :
	Email Address :	
	Exhibitor's Tax ID no.	
	<input type="checkbox"/> Head Office <input type="checkbox"/> Branch Tax ID no.	
	Address :	
	Signature & Date :	

		The 12 <sup>th</sup> - Bangkok Refrigeration, Heating, Ventilation, and Air-Conditioning 2019 (Bangkok RHVAC 2019) The 8 <sup>th</sup> - Bangkok Electric and Electronics 2019 (Bangkok E&E 2019) 25 - 28 September 2019 at BITEC				
		Electrical for Lighting			FORM	
		Deadline: 16 August 2019			F - 7.3	
ITEM	DESCRIPTION	Early Discount Before Aug 16, 2019 (Baht)	Standard Aug 17 - Sep 6, 2019 (Baht)	On-site Sep 7 - 28, 2019 (Baht)	Q'TY	AMOUNT (Baht)
<b>Section B : Equipment service plus individual fitting, inclusive of consumption</b>						
1	Spotlight LED 12W. standard (Yellow Light)	510	560	730		
2	Spotlight LED 12W. with arm 30 CM. (Yellow Light)	510	560	730		
3	LED tube light 20W. 1.2 m long (White Light)	510	560	730		
4	Down Light LED 9W. (White Light)	650	715	930		
5	Down Light LED 9W. (Yellow Light)	650	715	930		
6	Spotlight Halogen 50W. with Standless arm 20 CM. (Yellow Light)	650	715	930		
7	Metal Halide 150W. (White Light)	2,200	2,420	3,140		
8	Halogen Spotlight 500W, 220V (Yellow Light)	1,960	2,150	2,800		
<b>Section C : Breaker (for lighting), inclusive of consumption</b>						
1	15 Amp/220V Single Phase 50Hz	4,900	5,390	7,010		
2	15 Amp/380V Threese Phase 50Hz	14,700	16,170	21,020		
3	30 Amp/220V Single Phase 50Hz	9,800	10,780	14,000		
<b>Section D: Power point charge for exhibitors using their own lighting fixture, inclusive of consumption</b>						
1	Cable Connecting (by exhibitor) per unit of less than 100W each* *For bulbs up to 9 watts allowed no more than 6 lamp / 100 watts. *For bulbs up to 10-17 watts allowed up to 4 lamp / 100 watts. *For bulbs up to 18-25 watts allowed up to 3 lamp / 100 watts. *The LED strips allow for no more than 5 meters / 100 watts.	420	460	600		
2	Cable Connecting (by A PLUS) per unit of less than 100W each (For Standard Booth only)	500	550	715		
					Sub Total	
					7%VAT	
					Grand Total	

ORDERS ARE VALID ONLY WHEN ACCOMPANIED WITH PAYMENT IN FAVOR OF

A/C Name : A PLUS UTILITY MANAGEMENT Co.,Ltd.

A/C No. : 328-241850-6

Bank's Name : SIAM COMMERCIAL BANK PUBLIC CO.,LTD.

A/C Type : SAVINGS ACCOUNT

SWIFT CODE : SICOTHBK

\* Please send us a copy of evidence of your payment for your confirmation by Fax or an E-mail

\* The wire transfer fee for payment from oversea shall be the customer's responsibility.

**Caution :** Please noted that the Exhibitors or Contractor who require the electricity, please order the circuit breaker size which is bigger than 20 % at least for safety factor of safety standard and avoid the accidents from using full power.

**Remarks**

- On site payment could only be made by cash
- All item will be energized on the last set-up date 1.00 PM
- Early Discount rate is for orders and payments received before deadline, late orders may not be accommodated.
- If accepted, Standard Rate will be in effect from deadline
- **The customer will receive only 40% refund for any cancellation on early discount rate period. ( Before August 16, 2019 )**
- **The customer will receive only 20% refund for any cancellation on standard rate period. ( August 17 - September 6, 2019 )**
- **The customer will be no refund for cancellation on site rate period. ( September 7 - 28, 2019 )**
- The standard supplies are 220V and 380V with approximately 10% voltage fluctuation. For the safety of your equipment, please use a stabilizer.
- A surcharge of 100% of electrical equipment will be added for 24-hour operating services.
- Any illegal connection or adaptation found would yield electrical disconnection without prior notification 20% the price in the exhibitors manual
- Any relocated will be charged 214 baht per point for lighting equipment
- Any relocated will be charge 1,070 baht per point for circuits breaker Single phase, 2,140 baht for circuits breaker Three phase. and 214 baht per point for lighting equipment
- Only 2 meters cable provided from electrical hatch to circuit breaker , if need more cable will be charged only 214 baht per meter

Please complete and return this copy to : Ms.Phiangrudee Srinamuang  <b>A PLUS UTILITY MANAGEMENT CO., LTD.</b> 50/259 Moo 9 Bangpood, Pakkred, Nonthaburi Tax ID : 0125549007451 Tel : +66(0)-2503-4579-83 (Auto Lines) Fax : +66(0)-2503-4577, +66(0)-2503-4584 E-mail : info@aplusutility.com		Exhibitor Company : Stand No. : <input type="checkbox"/> Standard Booth <input type="checkbox"/> Raw Space Name of person in charge : Tel. : <input type="text"/> Fax : <input type="text"/> Email Address : Exhibitor's Tax ID no. <input type="checkbox"/> Head Office <input type="checkbox"/> Branch Tax ID no. Address Signature & Date :
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**Section A : Breaker for Exhibits (not for lighting), inclusive of consumption**



**ITEM 1 - 2** 5 Amp Socket  
(w/ 5Amp fuse) 220V, 50Hz



**ITEM 3 - 8** Breaker for Exhibits  
**ITEM 1 - 2** Section C : Breaker for lighting

**Section B : Equipment service plus individual fitting, inclusive of consumption**



**ITEM 1.** Spotlight LED 12W.  
standard (Yellow Light)



**ITEM 2.** Spotlight 12W. with  
arm 30 CM. (Yellow Light)



**ITEM 3.** LED tube light 20W.  
1.2 m long (White Light)



**ITEM 4.** Down Light Fluorescent  
12W. (White Light)



**ITEM 5.** Down Light LED  
12W. (Yellow Light)



**ITEM 7.** Spotlight Halogen 50W.  
with Standless arm 20 CM.  
(Yellow Light)



**ITEM 8.** Metal Halide 150W.  
(White Light)




**ITEM 9.** Halogen Spotlight 500W.  
220V (Yellow Light)

**Section D: Power point charge for exhibitors using their own lighting fixture, inclusive of consumption**

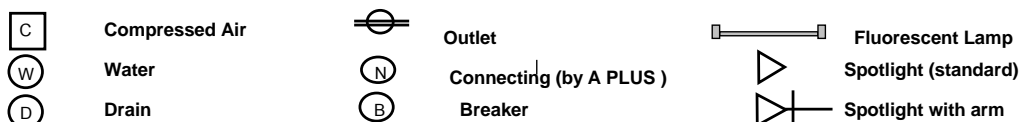


**ITEM 1.** Cable Connecting (by exhibitor) per unit of less than 100W. each

	<b>The 12<sup>th</sup> - Bangkok Refrigeration, Heating, Ventilation, and Air-Conditioning 2019 (Bangkok RHVAC 2019)</b> <b>The 8<sup>th</sup> - Bangkok Electric and Electronics 2019 (Bangkok E&amp;E 2019)</b> <b>25 - 28 September 2019 at BITEC</b>	
	<b>Electrical for Set-Up and Dismantle</b>	<b>FORM</b>
	<b>Deadline: 16 August 2019</b>	<b>F - 7.4</b>

This form is used to show the location of the various systems that you have additional order together with

Booth No. side and send back to the company by fax or an E-mail



BACK Booth No.....								LEFT Booth No.....	
RIGHT Booth No.....									
FRONT Booth No.....									

#### Remarks

- If not specified otherwise, all your requested utility points will be placed upon our contractor's discretion.
- Any relocated will be charge 1,070 baht per point for circuits breaker Single phase, 2,140 baht .
- for circuits breaker Three phase and 214 baht per point for lighting equipment
- Any illegal connection or adaptation found would yield electrical disconnection without prior notification 20% the price in the exhibitors manual

<p><b>Please complete and return this copy to :</b></p> <p>Ms.Phiangrudee Srinamuang</p> <p><b>A PLUS UTILITY MANAGEMENT CO., LTD.</b></p> <p>50/259 Moo 9 Bangpood, Pakkred, Nonthaburi</p> <p><b>Tax ID : 0125549007451</b></p> <p><b>Tel : +66(0)-2503-4579-83 (Auto Lines)</b></p> <p><b>Fax : +66(0)-2503-4577, +66(0)-2503-4584</b></p> <p><b>E-mail : info@aplusutility.com</b></p>	Exhibitor Company :	
	Stand No. :	<input type="checkbox"/> Standard Booth <input type="checkbox"/> Raw Space
	Name of person in charge :	
	Tel. :	Fax :
	Email Address :	
	Exhibitor's Tax ID no.	
	<input type="checkbox"/> Head Office <input type="checkbox"/> Branch Tax ID no.	
	Address :	
Signature & Date :		



## **RULES AND REGULATIONS ON ELECTRICAL SERVICES**

The organizer has officially appointed A PLUS UTILITY MANAGEMENT to take a full responsible for these following services.

### **1. Standard electricity supply**

- 1.1 There are two main power supply circuits : "Lighting Power Circuit" and "For Exhibit Power Circuit."
  - 1.2 The standard supply is a single phase AC 220V, 50Hz with approximately 10% voltage fluctuation. For the safety of your equipment, please use a stabilizer.
  - 1.3 Other requirements such as single phase 110V, 50Hz or three phase 220V, 50Hz can be specially arranged up on request, please contact our representatives .
  - 1.4 All electrical motors must have independent automatic protection against excessive current surge. The Following starter systems should therefore be used :
    - 1.4.1 Direct on line : for up to 5 Hp motor
    - 1.4.2 Star delta : for 5 to 25 Hp motor
    - 1.4.3 Auto transformer : for above 25 Hp motor
- \*\*** Please noted that the Exhibitors or Contractor who require the electricity, please order the circuit breaker size which is bigger than 20 % at least for safety factor of safety standard and avoid the accidents from using full power.

### **2. Standard shell scheme booth electricity**

- 2.1 The electrical system provided by the organizer in a 3.0C sets of 40 W fluorescent lamps and 1 (one) 5 Amp socket point with all electrical consumption charges included.
- 2.2 The Electrical Services Order Form is divided into 4 sections
 

Section A : for exhibitors who need electrical services for their exhibits only .

Section B : for exhibitors who require individual light fittings

Section C, D : for exhibitors using their own special light fittings, either installed by themselves or by A PLUS UTILITY MANAGEMENT Co., Ltd.
- 2.3 Additional electrical requirements have to be ordered through the Electrical Services Order Form with locations for installation specified. Please read the terms.
- 2.4 It is mandatory for those exhibitors who have been authorized to use their own special lighting to order electrical sources using Section C or D on the Electrical Order Form.
- 2.5 The organizer reserves the right to disconnect the electrical supply to any installations, which in the opinion of A PLUS UTILITY MANAGEMENT Co., Ltd., could be harmful or likely to cause annoyance to visitors or other exhibitors.
- 2.6 Power supplies to the exhibits will be switched off at source 30 minutes after the exhibition closes every evening and 60 minutes after closing on the final day of the exhibition. Exhibitors who require 24 hours electricity supply to their specific requirements should apply accordingly to A PLUS UTILITY MANAGEMENT Co., Ltd. before the deadline.
- 2.7 Any illegal connection or adaptation, using of multiple outlet adaptors, or any extension from the socket point found would yield electrical disconnection without prior notification.

### **3. Special design booth or raw space electricity**

- 3.1 Exhibitors who apply for "Space Only" to build up special designed stands must submit their electrical order together with their layout plan before the deadline.
  - 3.2 General Hall lighting will be provided by organizer. All power supplies within the booths as well as for demonstrations can be installed by your own electrical contractors upon the organizer's approval. Exhibitors should complete and L return the order form with full payment to A PLUS UTILITY MANAGEMENT Co., Ltd. within the stated deadline.
- For safety's sake, exhibitors are strictly not allowed to connect their exhibits or lighting to the building's main distribution.
- The organizer reserves the right to stop power supply in case of improper connections.



## RULES AND REGULATIONS ON ELECTRICAL SERVICES

- 3.3 The contractors appointed by exhibitors must submit details of electrical installations, layout and specifications to the organizer within the deadline indicated on the Order Form. The following requirement must be stated, otherwise, the application may not be considered.
- 3.3.1 Company name of the contractor.
- 3.3.2 Names and identification card / passport number of the attending electrical personnel.
- 3.3.3 Specification and rating in watts per unit of the light fitting.
- 3.3.4 Layout drawings made by the contractor.
- 3.3.5 Completed Electrical Order Form
- 3.4 Approved electricians can collect their personal badges / working permits from the organizer's show manager office in the exhibition hall by providing their own identification cards in exchange.
- 3.5 All proper power input terminals must be installed by the approved contractor for inspection by A PLUS UTILITY MANAGEMENT Co., Ltd. prior to connection to the supply line.
- 3.6 Priority will be given to those exhibitors who order their electrical from A PLUS UTILITY MANAGEMENT Co., Ltd.
- 3.7 Any illegal connection or adaptation, using of multiple outlet adaptors, or any extension from the socket point found would yield electrical disconnection without prior notification.
- 3.8 No flashing lights will be permitted unless they from an integral part.
- 3.9 The organizer reserves the right to disconnect the electrical supply to any installations, which in the opinion of A PLUS UTILITY MANAGEMENT Co., Ltd., could be harmful or likely to cause annoyance to visitors or other exhibitors.
- 3.10 All electrical installations must conform strictly to the required standard safety regulations without exception.**


### 4. Electrical Rules and Regulations - continued

- 4.1 For internal cable wiring, must use the suitable standard cable and must wiring the ground system in every point. If the non-standard cable and risky connecting were found, we have the right to cut off the power till exhibitors or contractors fix it. Below are the standard cable for each breakers.

Breaker	Breaker
15 Amp/220 V. 1 P 50 Hz.	2x2.5 Sq.mm. , 1.5 Sq.mm./Ground
15 Amp/380 V. 3 P. 50 Hz.	4x2.5 Sq.mm. , 1.5 Sq.mm./Ground
30 Amp/220 V. 1 P. 50 Hz.	2x6 Sq.mm. , 4 Sq.mm./Ground
30 Amp/380 V. 3 P. 50 Hz.	4x6 Sq.mm. , 4 Sq.mm./Ground
60 Amp/380 V. 3 P. 50 Hz.	4x16 Sq.mm. , 6 Sq.mm./Ground
100 Amp/380 V. 3 P. 50 Hz.	4x35 Sq.mm. , 10 Sq.mm./Ground
150 Amp/380 V. 3 P. 50 Hz.	4x70 Sq.mm. , 16 Sq.mm./Ground
200 Amp/380 V. 3 P. 50 Hz.	4x95 Sq.mm. , 16 Sq.mm./Ground

- 4.2 Breaker 380V. 3 Phase 50 Hz. is allowed to use for 1 internal circuit only. Exhibitors or contractors have to use the MDB (Load Center) for multi internal circuits. If exhibitors or contractors connect the electrical for multi circuit without MDB (Load Center), we have the right to cut off the power. For breaker connecting point method, exhibitors or contractors are not allowed to connect the cable direct to breakers. "Ring Terminals" are required to use for cable and breaker connecting.

**Violation of these rules may result in the immediate disconnection by authorized agents , and will be carries a fine amounting 20% the price in the exhibitors manual**

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	<b>Water Supply &amp; Drainage</b>					<b>FORM</b>  <b>F - 8</b>
	<b>Deadline: 16 August 2019</b>					
Item	Description	Early Discount Before Aug 16, 2019 (Baht)	Standard Aug 17 - Sep 6, 2019 (Baht)	On-site Sep 7 - 28, 2019 (Baht)	Q'TY	AMOUNT (Baht)
1	WATER INLET 13mm HOSE AND 25mm DRAIN HOSE	7,800	8,600	11,200		
2	WATER INLET 25mm HOSE AND 25mm DRAIN HOSE	9,500	10,500	13,600		
3	WATER INLET 13mm HOSE AND 25mm DRAIN HOSE W/ WASH BASIN	9,000	9,900	12,800		
						Sub Total
Any relocated will be charged 1,500 baht per point						7%VAT
						Grand Total

ORDERS ARE VALID ONLY WHEN ACCOMPANIED WITH PAYMENT IN FAVOR OF

A/C Name : A PLUS UTILITY MANAGEMENT Co.,Ltd.

A/C No. : 328-241850-6

Bank's Name : SIAM COMMERCIAL BANK PUBLIC CO.,LTD.

A/C Type : SAVINGS ACCOUNT

SWIFT CODE : SICOTHBK

\* Please send us a copy of evidence of your payment for your confirmation by Fax or an E-mail


\* The wire transfer fee for payment from oversea shall be the customer's responsibility.

**Caution :** Please noted that the Exhibitors or Contractor who require the electricity, please order the circuit breaker size which is bigger than 20 % at least for safety factor of safety standard and avoid the accidents from using full power.

#### Remarks

- On site payment could only be made by cash
- Early Discount rate is for orders and payments received before deadline, late orders may not be accommodated.
- If accepted, Standard Rate will be in effect from deadline and On Site Rate applies during set up.
- The customer will receive only 40% refund for any cancellation on early discount rate period. ( Before August 16, 2019 )
- The customer will receive only 20% refund for any cancellation on standard rate period. ( August 17 - September 6, 2019 )
- The customer will be no refund for cancellation on site rate period. ( September 7 - 28 , 2019 )
- All relocation cost shall be at exhibitor's expense.
- The wire transfer fee for payment from oversea shall be the customer's responsibility.

<p><b>Please complete and return this copy to :</b> Ms.Phiangrudee Srinamuang</p> <p><b>A PLUS UTILITY MANAGEMENT CO., LTD.</b> 50/259 Moo 9 Bangpood, Pakkred, Nonthaburi Tax ID : 0125549007451 Tel : +66(0)-2503-4579-83 (Auto Lines) Fax : +66(0)-2503-4577, +66(0)-2503-4584 E-mail : info@aplusutility.com</p>	<b>Exhibitor Company :</b>	
	Stand No. :	<input type="checkbox"/> Standard Booth <input type="checkbox"/> Raw Space
	Name of person in charge :	
	Tel. :	Fax :
	Email Address :	
	Exhibitor's Tax ID no.	
	<input type="checkbox"/> Head Office <input type="checkbox"/> Branch Tax ID no.	
	Address :	
	Signature & Date :	

	<b>The 12<sup>th</sup> - Bangkok Refrigeration, Heating, Ventilation, and Air-Conditioning 2019 (Bangkok RHVAC 2019)</b> <b>The 8<sup>th</sup> - Bangkok Electric and Electronics 2019 (Bangkok E&amp;E 2019)</b> <b>25 - 28 September 2019 at BITEC</b>	
	<b>Compressed Air Rental</b>	<b>FORM</b>
	<b>Deadline: 16 August 2019</b>	<b>F - 9</b>

ITEM	Hose Diameter	Pressure Psi/Bar	Air Flow @ Free Load		Unit Cost (Baht)			Q'TY	AMOUNT (Baht)
			lm	cfm	Early Discount Before Aug 16, 2019 (Baht)	Standard Aug 17 - Sep 6, 2019 (Baht)	On-site Sep 7 - 28, 2019 (Baht)		
1	¼"	100/7	88.00	3.11	10,455	11,500	14,950		
2	¼"	100/7	300.00	10.60	19,545	21,500	27,950		
3	½"	100/7	700.00	24.50	29,545	32,500	42,250		
4	¾"	100/7	1,400.00	49.00	45,910	50,500	65,650		
5	1"	100/7	2,300.00	80.50	72,275	79,500	N/A		
Any relocated will be charged 1500 baht per point								Sub total	
								7% VAT	
								Grand Total	

ORDERS ARE VALID ONLY WHEN ACCOMPANIED WITH PAYMENT IN FAVOR OF

A/C Name : A PLUS UTILITY MANAGEMENT Co.,Ltd.  
A/C No. : 376-2-02660-9  
A/C Type : SAVINGS ACCOUNT  
Bank's Name : SIAM COMMERCIAL BANK PUBLIC CO.,LTD.  
SWIFT CODE : SICOTHBK

- The above prices include power supply and electrical consumption.
- On site payment could only be made by cash
- Not available for ON-SITE Order

**- The customer will receive only 40% refund for any cancellation on early discount rate period. ( Before August 16, 2019 )**

**- The customer will receive only 20% refund for any cancellation on standard rate period. ( August 17 - September 6, 2019 )**

**- The customer will be no refund for cancellation on site rate period.( September 7 - 28 , 2019 )**

- Air compressor will be deliver to exhibitor on the last set-up date and must be installed in their booth.
- A 5-metre hose and connecting services will be provided (upon request) free of charge. Exhibitors must, however, bring their own fitting and / or connectors for attachment of their exhibits to the hose.
- The hose longer than 5 metres will be charged at Baht 100 per each additional metre.
- Our compressed air outlet is not equipped with any air-filter or an air-drier, exhibitors may bring their own equipments.
- The wire transfer fee for payment from oversea shall be the customer's responsibility


<p><b>Please complete and return this copy to :</b>  Ms.Phiangrudee Srinamuang</p> <p><b>A PLUS UTILITY MANAGEMENT CO., LTD.</b>  50/259 Moo 9 Bangpood,  Pakkred, Nonthaburi  Tax ID : 0125549007451  Tel : +66(0)-2503-4579-83 (Auto Lines)  Fax : +66(0)-2503-4577, +66(0)-2503-4584  E-mail : info@aplusutility.com</p>	Exhibitor Company :	
	Stand No. :	<input type="checkbox"/> Standard Booth <input type="checkbox"/> Raw Space
	Name of person in charge :	
	Tel. :	Fax :
	Email Address :	
	Exhibitor's Tax ID no.	
	<input type="checkbox"/> Head Office <input type="checkbox"/> Branch Tax ID no.	
	Address :	
Signature & Date :		

ITEM	DESCRIPTION	COST/DAY (Baht)	Q'TY	DURATION (days)	AMOUNT (Baht)
<u>Display Products</u>					
1	Display LCD TV 32"	1,600			
2	Display LCD TV 43"	2,400			
3	Display LCD TV 50"	4,700			
4	Display LCD TV 60"	6,700			
<u>Accessories.</u>					
	<input type="checkbox"/> DVD Player <input type="checkbox"/> USB , Flash Drive	F.O.C. for 1 Item.			
	<input type="checkbox"/> TV Stand <input type="checkbox"/> TV Stand 1.5m <input type="checkbox"/> Wall mount plate	F.O.C. for 1 Item.			
<u>Additional Accessories.</u>					
5	VGA Cable 3 m.      (All Show Days.)	270			
6	VGA Cable 5 m.      (All Show Days.)	400			
7	VGA Cable 10 m.      (All Show Days.)	540			
8	HDMI Cable 3 m.      (All Show Days.)	400			
9	HDMI Cable 5 m.      (All Show Days.)	670			
10	HDMI Cable 10 m.      (All Show Days.)	1,070			
- All items will be delivered on the last set - up date.				Sub total	
				7% VAT	
				Grand Total	

A/C Name : A PLUS UTILITY MANAGEMENT Co.,Ltd.  
A/C No. : 328-241850-6  
A/C Type : SAVINGS ACCOUNT  
Bank's Name : SIAM COMMERCIAL BANK PUBLIC CO.,LTD.  
SWIFT CODE : SICOTHBK

- This price exclude the power consumption.
- Some of the items above may not be available on- site. (Please contact customer service counter.)
- For video walls and video projection walls, quotation can be submitted upon request.
- Early Discount rate is for orders and payments received before deadline, late orders may not be accommodated.
- If accepted, Standard Rate will be in effect from deadline and On Site Rate applies during set up.
- Please also note that 7%VAT is applicable throughout the Kingdom of Thailand and must be included with your payment.
- The wire transfer fee for payment from oversea shall be the customer's responsibility.

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	<b>The 12<sup>th</sup> - Bangkok Refrigeration, Heating, Ventilation, and Air-Conditioning 2019 (Bangkok RHVAC 2019)</b> <b>The 8<sup>th</sup> - Bangkok Electric and Electronics 2019 (Bangkok E&amp;E 2019)</b> <b>Date : 25 - 28 September 2019 Bitec Hall 98,99,100</b>	
	<b>Security Service</b>	<b>FORM</b>
	<b>Deadline : 16 August 2019</b>	<b>F - 11</b>

Company Name : \_\_\_\_\_

Address : \_\_\_\_\_

Telephone No : \_\_\_\_\_ Fax : \_\_\_\_\_

Contact Person : \_\_\_\_\_

\*Please note that one security guard will be served only standard booth of 9 sqm.

Date	Shifts		No. of Guard	Service - Fee		Total
	Day (AM) 08.00 - 20.00 1,000 Baht	Night (PM) 20.00 - 08.00 1,000 Baht		Baht/ Person/ Shift	90 Baht / 1 Hr.	
Remark : The above rates are subject to change without prior notice. Minimum time of service per request is 12 hours. Overtime rate : 90 Baht / Hour. In case of emergency service requested (Below the minimum) may be arranged at higher rate charge. Calculation is on full hour basis.					Sub Total	
					VAT 7%	
					Total	

#### Terms & Conditions

- Special security services herein are exclusive to individual booth on request only.
- There are two shifts daily services: dayshift (08.00 am. - 20.00 pm.) and nightshift (20.00 pm. - 08.00 am.)
- Placing of order : Acceptable only in writing with full payment not beyond the deadline.  
\*\*\*Payment by electronic wire transfer must be certified by a proof of payment attached to order.\*\*\*
- Deadline for order : Order submitted to "EXSS Security Guard Co.,Ltd. (Head Office)" No later then the date specified on order form.
- Deadline for order : Order submitted to "EXSS Security Guard Co.,Ltd. (Head Office)" No later then the date specified on order form.  
: 20% surcharge on order after deadline, or  
: 30% surcharge on order on site with full cash payment.
- Alteration to order : Any alteration made in writing after deadline will requested as late order subject to a 20% surcharge
- Cancellation of order : Acceptable when notified in writing to customer service department within 7 days before the first day of tenancy period. Late cancellation of order is subject to a charge 50% of standard rate.
- Payment Terms : The company reserves the right to turn down any orders unsettled within 7 days before the specified date of service.  
credit, Bank draft, Company Cheque payable to :

**EXSS Security Guard Co.,Ltd.**

**Kasikorn Bank, Chaengwattana, Muangthong Thani Branch**

**Account No. 035-3-36806-0 (Saving Account)**

- EXSS Security Guard Co.,Ltd.** is entitled to add, alter, or make amend any of thses terms and conditions at its sole and absolute discretion at any time without prior notice.

**Remark :** withholding tax 3% deductible only when applying with an official Withholding Tax Form upon placing order.

**TAX ID : 0125560034087**

<b>Pre-show day :</b> please complete form and submit to <b>E-mail :</b> jakkapan.c@th-exss.com <b>EXSS Security Guard Co.,Ltd.</b> BEEHIVE Lifestyle Mall Room C203 50/1211 Moo.9 Banghpood, Pakkred, Nonthaburi, 11120 Tel. 02-038-9617 <b>On site :</b> Please contact Khun Decha Kaewka 090-797-9073	<b>Exhibitor's name :</b> _____ <b>Address :</b> _____ <b>TAX ID :</b> _____ <input type="radio"/> Head Office <input type="radio"/> Branch <b>Stand No. :</b> _____ <b>Tel :</b> _____ <b>Fax :</b> _____ <b>Signature :</b> _____ <b>Date :</b> _____
--	---